

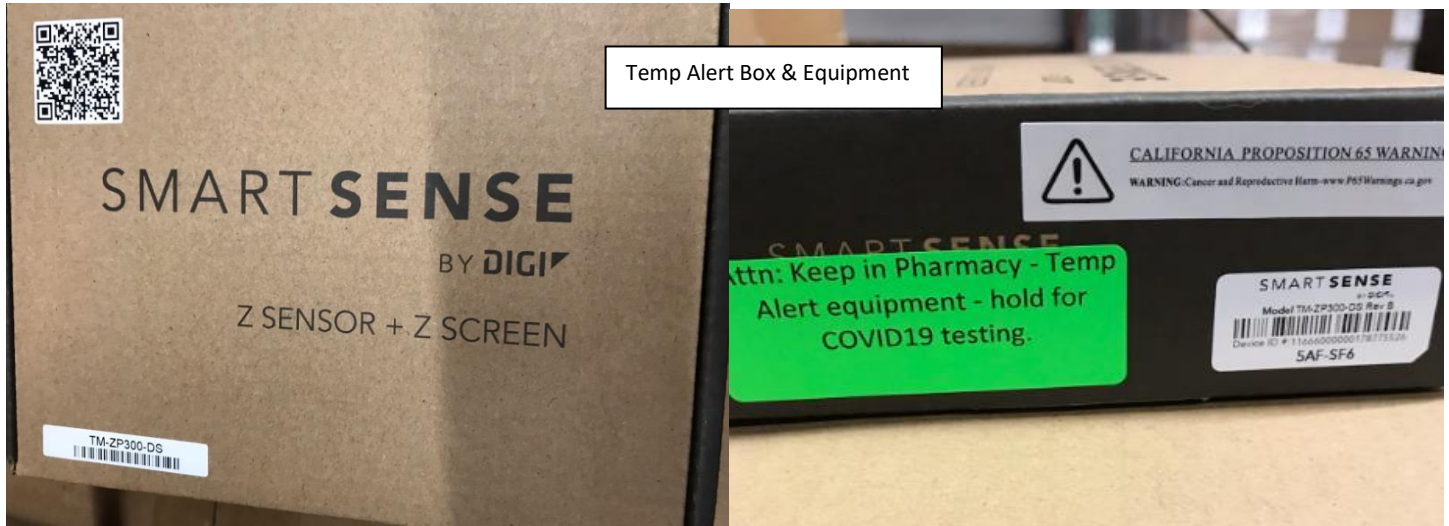
## **CVS ZEBRA PRINTER INSTALL SOW v6.04**

1. Login/Logout: Call 608-827-2270 for log in and out. You will not need to call CVS ROC to log in.
2. Upon arrival advise Manager or Pharmacist to locate the Zebra package shipped from Twinsburg. Proceed to Pharmacy with package. Be advised that you will need to be wearing PPE at all times and could be subjected to a body temperature scan at certain locations.
3. In the RX survey for available cable run between RX drive thru and RX **48 Port TrendNET Switch** or **24 Port Milan Switch**.
  - a. **Option A:** If there is a cable run available tech will need test and certify cable run.
    - i. Locations with internal RX Switch should have “**YELLOW Jacks**” in the pharmacy.
    - ii. Locations with external RX switch should have “**BLACK Jacks**” in the pharmacy.
  - b. **Option B** (switch is located within RX): If there is no direct cable run, tech will need to run cable from RX drive thru to **RX switch**. !!!!Important that you do not go to the Store’s Cisco 2911 Switch!!!
  - c. **Option C** (switch is located outside of RX): If there is no direct cable run, tech will need to run cable from RX drive thru to RX switch location, typically in the back stock room area at the 7’ rack.

**IMPORTANT:** If a new cable run is required for printer connection and you are unsure of the cable path – please call into NET Support (608) 827-2270 for assistance.

4. If there is no Drive Thru in the pharmacy, ask the Pharmacist if he/she has a preference on which workstation they would like the Zebra Printer installed at. If they don’t have a preference install it on the least used workstation.
5. Once a cable run has been identified or a new cable is installed, make sure both ends are jacked and ***labeled as “DT/PRT”***.
  - a. Complete cross connect to port **47** of the RX 48 port TrendNET switch or port **23** of the RX 24 port Milan switch. If designated ports are unavailable, please call ROC support. ***COVID printer connection MUST be on port 47 of the TrendNET switch or port 23 of the Milan switch, unless approved by ROC.***
  - b. **IMPORTANT:** If your location has an external RX switch located at the 7’ rack, you will need to trace out PORT 4 on the store’s main switch (either a Cisco 2911 or 3650) to verify correct uplink connection to RX Switch, as there may be other TrendNET switches at the rack.
6. Install zebra printer at the drive thru and connect Zebra Printer to the cable run that was identified. NOTE: You will need to install paper and turn on.
7. Print a label and affix it to the front of the printer. Printer will need to be labeled ***“COVID-19 Printer”***.

8. You may also receive a Temp Alert Device and USB Mouse with your Zebra printer package.
  - a. **Temp Alert Device** - Can be left with Pharmacist – you do not have to do anything with this device.
  - b. **USB Mouse** - Go to workstation that is closet to the Drive Thru lane. Do a quick test on that workstation to ensure that the existing mouse is working. If current mouse isn't working, make connection to an available USB port on the Zotac unit. If current mouse is working, leave with pharmacy as a spare.



9. Call **CVS ROC 888.401.4601 option 7** to ping printer, ROC will need IP address, which should be printed on a label in the box.
  - a. Record ROC tech who completed the PING Test and retrieve ROC Code.
  - b. If the pharmacist inquires on printer functionality we are only responsible for doing a “ping test” and not a “print test”. There will be instructions at a later date from CVS corporate on this.
10. Send Required Deliverables to [DSS@nettechnology.com](mailto:DSS@nettechnology.com) with your NET WO in the subject line with encased square brackets i.e. [123456].
11. Call NET Support Team to log out 608-827-2270.

## REQUIRED DELIVERABLE EXAMPLES

