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ASSISTANT DEAN FOR DEVELOPMENT AND ALUMNI RELATIONS

COLLEGE OF SCIENCE AND TECHNOLOGY

TEMPLE UNIVERSITY

Philadelphia, Pennsylvania

[http:// http://cst.temple.edu/](http://cst.temple.edu/)



The Aspen Leadership Group is proud to partner with Temple University in the search for an Assistant Dean for Development and Alumni Relations, College of Science and Technology.

The Assistant Dean for Development and Alumni Relations for the College of Science and Technology (CST) will create and drive the strategy as well as lead and manage the staff and operations for fundraising and alumni relations for the college. Additionally, the Assistant Dean will cultivate and manage relationships with current and prospective donors, including identifying, cultivating, soliciting, and stewarding those with capacity for gifts of \$100,000 and higher.

The Assistant Dean will work closely with Institutional Advancement central operations to leverage the resources available to increase the dollars and donor base for the unit. Serving as a liaison between both, the Assistant Dean will align unit-based priorities with those of institutional leadership. The Assistant Dean will serve on the Dean's administrative leadership team and will create and implement strategies designed to support the funding of the Dean's priorities. The Assistant Dean will collaborate with senior staff and faculty in the college as well as other colleagues throughout Temple University.

Temple University is a national center of excellence in teaching and research with an international presence. Temple's talented faculty and its broad curriculum of over 300 academic programs provide superior educational opportunities for academically talented and highly motivated students without regard to their status or station in life. Temple's richly diverse student population and the dramatic growth of Temple's residential campus community of student scholars enrich the educational and extracurricular life of all Temple's people. Temple prepares the largest body of practitioners in Pennsylvania and is among the nation's largest educators in the combined fields of medicine, dentistry, pharmacy, podiatry, and law. Temple offers more than four dozen doctoral and more than 100 master's degree programs that contribute to research and scholarship.

The College of Science and Technology, with more than 4,000 students, is one of Temple University's fastest growing schools. At CST, students work side-by-side with experienced faculty researchers in the lab, in the field and in the classroom. Since 2007, external funding for advanced research has more than doubled, creating new opportunities for CST faculty to take on today's toughest scientific challenges. CST offers more than 30 high-tech majors and a growing number of advanced degree options. The college's new Science Education and Research Center is one of the most advanced facilities of its kind on the East Coast.

REPORTING RELATIONSHIPS

The Assistant Dean for Development and Alumni Relations, College of Science and Technology will report to the Associate Vice President, Institutional Advancement and the Senior Associate Dean, CST.

PRINCIPAL OPPORTUNITIES

The Development and Alumni Relations team at the College of Science and Technology has recently been restructured, including the addition of a Major Gift Officer and an Associate Director. As a result, the Assistant Dean will be able to create the strategic vision and drive the performance and results of the team. Additionally, the infrastructure in CST is in place to allow the fundraising team to truly focus on external work and increase fundraising success rather than having to also balance event planning and communications.

In the past one and a half years, Temple University underwent a wealth screening that resulted in the identification of over 4,500 CST prospects capable of making a major gift. There is a great deal of opportunity and potential, and the Dean and Senior Associate Dean of CST are positioned to be available to facilitate the fostering of relationships and the closing of gifts.

The CST Development and Alumni Relations team is a member of the 160-person Institutional Advancement team. There are a variety of resources available, including annual giving, regional giving, principal giving, planned giving, research, data analytics, and more that can be leveraged to generate great success. Additionally Temple University offers opportunities for professional skill development and career progression.

PRIMARY RESPONSIBILITIES

The Assistant Dean for Development and Alumni Relations, College of Science and Technology will

- develop and manage a high-performing development program with measurable, aggressive, and attainable fundraising and programmatic goals in support of established priorities;
- be a successful advancement professional in a complex, sophisticated institutional advancement operation;
- manage a portfolio of 125-175 major and principal gift prospects, with the goal of cultivating, soliciting, closing, and stewarding leadership level commitments of \$100,000 or more;
- effectively articulate and persuasively promote the mission and vision of CST and Temple University in the context of securing private support from its various constituencies;
- leverage resources available both centrally and within CST to most effectively engage prospective or current donors, including other frontline fundraising staff and faculty, the central service operations of regional giving, annual giving, gift planning, corporate and foundation relations, prospect research, data analytics, gift processing and records, and alumni relations;
- effectively collaborate with the Director of Events and Director of Communications within CST to create and implement strategic communications and engagement opportunities for alumni and donors;
- advise the dean, Senior Associate Dean, and Institutional Advancement leadership on all matters related to development activities within CST;
- serve as the administrative liaison to the College of Science and Technology's Board of Visitors; and
- commit to the success of Temple and CST's mission and vision and high standards of achievement.

KEY COLLEAGUES



Michael L. Klein, FRS

Dean and Laura H. Carnell Professor of Science

Michael L. Klein received his Ph.D. in Chemistry from the University of Bristol, UK. After holding post-doctoral positions in Italy, the UK, and the US, he joined the staff of National Research Council of Canada in 1968. In 1987 he moved to the University of Pennsylvania as Professor of Chemistry. He became Director of the Laboratory for Research on the Structure of Matter in 1993. In 2009, Professor Klein joined Temple as a Laura H. Carnell Professor of Science and the Director of the Institute for Computational Molecular Science. He was appointed Dean of the College of Science and Technology at Temple in 2013.

Professor Klein is a member of the National Academy of Sciences (2009), a Fellow of the Royal Society of London (2003), and an Honorary Fellow of Trinity College in Cambridge, UK (2013). His NAS election citation states: "Klein has advanced the frontiers of computer simulation for condensed phase molecular systems. His research has influenced the interpretation of experiments on the structural and dynamical behavior of disordered crystals, hydrogen bonded liquids, conducting fluids, supercooled liquids, self-assembled monolayers, and lipid bilayers."



Robert Levis, Ph.D.

Senior Associate Dean, College of Science and Technology

Robert J. Levis, Ph.D., a pioneer in laser-based chemistry, adaptive photonics, and biophotonics, joined the faculty at Temple University in 2002.

The Levis Laboratory focuses on understanding the photochemistry and photophysics of molecules interacting with ultrafast, ultra-intense laser pulses. The Laboratory investigates laser vaporization of condensed phase systems, laser filamentation, laser generation of nanomaterials, and the control of chemical reactions using shaped laser pulses. These efforts are leading to new ways to diagnose disease, map cellular components, detect improvised explosive devices, classify tissues and phenotype, classify explosives for forensics analysis, and to synthesize monodispersed nanomaterials.

Prior to joining Temple, Dr. Levis collaborated with Herschel Rabitz of Princeton University to develop adaptive control of chemical reactivity, one example of the new field of adaptive photonics. Among the areas in which Levis and his group have attempted to apply adaptive photonics are biological and chemical threat agent detection.

Dr. Levis is a recipient of the National Science Foundation Young Investigator Award, National Institutes of Health Research Career Development Award, Camille Dreyfus Teacher-Scholar Award and is an Alfred P. Sloan Research Fellow as well as a Fellow, American Physical Society.

Dr. Levis earned his bachelor's degree in chemistry from LaSalle University in 1984 and his doctorate in chemistry from The Pennsylvania State University in 1988.



Don Kirkwood

Assistant Dean, Development and Alumni Relations

Donald Kirkwood has 30 years of advancement experience in all sectors of higher education, both in the US and the UK. Currently Assistant Dean for Development and Alumni Relations at Temple University's Fox School of Business, Don previously led fundraising programs for an international school (The American School in London), liberal arts colleges (Geneva College and Albright College), medium-size universities (Roger Williams University), and professional schools (University of the Sciences in Philadelphia and London Business School). Uniquely, Kirkwood has cultivated and solicited gifts in 18 countries on 5 continents. Under his leadership, the University of the Sciences won a

CASE Excellence in Fundraising Award.

Kirkwood holds a B.A. in history from Geneva College (US) and an M.Litt. in history from the University of Edinburgh (UK).



Ashley Lomery

Assistant Vice President, Institutional Advancement

Ashley Lomery has been with Temple University since 2007. In her current role, she works on behalf of all of Temple's schools, colleges, and units to identify, qualify, cultivate, and solicit principal gift prospects nationwide.

Lomery began her career in fundraising in 1996, holding progressively responsible positions at the Autry Museum of the American West in Los Angeles, CA; Art Center College of Design in Pasadena, CA; and California College of the Arts in Oakland, CA. Ashley joined Temple as the Director of Development for the College of Public Health, and held the same title for the Klein College of Media and Communication prior to joining the central advancement team in 2011 as Executive Director of Leadership Giving. Over the course of four years, Lomery strategically built Temple's first central major gifts team. She assumed her most recent role in 2015. Lomery holds a bachelor's degree from Ithaca College, and serves on the Board of Directors for The Clay Studio, a ceramic arts and education organization in Philadelphia, PA.

CANDIDATE QUALIFICATIONS AND QUALITIES

The successful candidate for the position of Assistant Dean for Development and Alumni Relations, College of Science and Technology will have

- high energy level, drive, organization skills, intellectual curiosity, and enthusiasm;
- track record of building donor relationships and facilitating meaningful gifting opportunities and partnerships;
- fluency in working collaboratively and strategically;
- ability to demonstrate good judgment and professionalism, and evidence of a strong knowledge and use of principles, ethics, and best practices of successful fundraising;
- strong written, presentation, verbal, and interpersonal skills
- sincere appreciation for people and how they are each uniquely motivated;
- initiative and ability to work in a timely manner with multiple deadlines and priorities;
- experience in employee development and performance management;
- demonstrated ability to relate well to individuals from diverse backgrounds;
- ability and willingness to travel and work evening and weekend hours; and
- computer literacy with knowledge of Banner or similar donor management software.

A Bachelor's degree and at least five to seven years of progressively responsible higher education fundraising experience with a proven track record of closing six to seven figure gifts is required for this position. An equivalent combination of education and experience may be considered.

SALARY & BENEFITS

Temple University offers a competitive compensation and benefits package.

LOCATION

Temple University is located in Philadelphia, Pennsylvania.

DIVERSITY AND INCLUSION

Temple University is committed to building a diverse educational community founded on respect, open-mindedness, and the appreciation of others. Its policies, practices, and programs exemplify its commitment to civility, non-discrimination and pluralism, encouraging dialogue that builds meaningful and collaborative relationships throughout the University.

Temple's shared responsibility is to enhance the quality of life for all members of the Temple community, providing a safe, welcoming, and supportive environment in which to work, learn, and grow, thus realizing the transformational power of being a part of the Temple community.

Temple University has long been known for the distinct strength of its student body. In Philadelphia, Temple Owls have always been recognized as hardworking motivated and self-starting students from all backgrounds who make the most of every opportunity and take pride in the accomplishments they've achieved.

APPLICATION DEADLINE

All applications must be accompanied by a cover letter and résumé. Before submitting your materials, please read them over for accuracy. Review of applications will begin immediately and continue until the successful candidate has been selected.

To nominate a candidate, please contact Michael Vann: michaelvann@aspenleadershipgroup.com.

All inquiries will be held in confidence.

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