

Food and Nutrition Services

Unpaid Meal Charging Policy & Procedure

PURPOSE

The goal of the Perris Union High School District Nutrition Services is to provide healthy and nutritionally adequate meals everyday. The purpose of this policy is to insure compliance with federal reporting requirements by the United States Department of Agriculture Child Nutrition Program, and to provide oversight and accountability for unpaid meal charges. It is the parents/guardians responsibility to insure their child has sufficient funds on their account to cover all meals. The goals of this policy are:

1. Establish a consistent district policy in regards to meal charges and uncollected meal debt.
2. To treat students fairly in the serving line regarding meal accounts no matter what their balance is.
3. To encourage parents/guardians to assume responsibility of meal payments.

PROCEDURE

All students, regardless of eligibility determination will be served a full reimbursable meal. Students who pay for their meals and have \$0.00 balance on their account or do not have cash to pay for their meal will be provided a reimbursable meal. Students who accrue a negative balance on their account will be notified within 10 working days of the accrued negative balance. All balances will need to be paid in full before the end of the current school year. Students who have a negative balance will not be allowed to purchase a la carte items unless the student possess cash for payment. Parents may block the students account from having meals charged with written notification submitted to the Director of Nutrition Services.

All students who have accrued a negative balance within 60 days of the start of the school year will be mailed a meal application to encourage completion in determining qualification for meal eligibility for free or reduced meals.

Students may pay for their balances at their school site cafeteria using cash or check only. Payment in cash or check can also be made at the District Office Nutrition Services Department at 155 E 4th Street, Perris CA 92570.

Debit card payments can be made at any time on www.myschoolbucks.com. Balances may also be viewed on www.myschoolbucks.com or by contacting the Nutrition Services Department at 951-943-6369 ext. 80240

