



CALL FOR NOMINATIONS INFORMATION SHEET

SQUASH BC BOARD OF DIRECTORS Deadline for Nominations: April 30, 2017

The Board will consist of up to nine (9) Directors. The composition of the Board includes the following:

- a) President
- b) Up to seven (7) Directors-at-Large (hereafter referred to as Directors)
- c) Past Director (Board appoints annually)

With the exception of the Past Director, who has a one-year term, all Directors and the President serve a two-year term. Elected Directors are typically appointed with responsibility for various portfolios related to the operations of the Society. These portfolios are:

- Finance
- Marketing & Communications
- Player Development
- Operations
- Technical
- Revenue Generation or Member Engagement & Growth (new portfolio for 2017-19 term; see below.)

The Nominating Committee invites nominations for the following portfolios on the Board of Directors of Squash BC from May 2017 – May 2019:

- Player Development
- Marketing and Communication
- Technical
- (new), either Resource Development or Member Engagement and Growth depending on the skill sets of the individual.

The Board has a 5-year Strategic Plan and Preferred Future Plan for Squash BC. Each Director is expected to play an integral role in driving these Plans forward. There will be important responsibilities attached to each Directors' portfolio and committees under his/her supervision.

Skills for Squash BC Board of Directors:

Potential candidates for the Board of Directors of Squash BC should possess:

- Good communication skills – oral and written
- The ability to lead and work with committees and other volunteers
- The ability to govern and monitor progress against set objectives
- A willingness to actively move the strategic plan and key thrusts forward
- The ability to work as part of a team whose objectives are to promote and grow the sport of squash
- The capacity to be open, flexible, creative and a big-picture thinker



Preferred related experience (one or more):

- Governance, not-for-profit stewardship and risk management
- Organizational development/strategic planning
- Financial management/accounting
- Marketing, media and public relations
- Resource development and/or fundraising
- Program expertise specific to the organization, e.g., tournaments, leagues, doubles, junior, intermediate, post-secondary, coaching, officiating, youth development, including school programs, high performance, growth of sport, etc.

In addition, it will be helpful to have people on the Board with connections such as:

- Access to foundations, corporations and individual philanthropists
- Media contacts
- Contacts with professional and service organizations.

Nominations:

- The Nomination form must be submitted by an individual member of Squash BC in good standing to the Nominating Committee

2017 Annual General Meeting details:

Date: Saturday, June 3, 2017

Time: 11:30 am

Location: Vancouver Racquets Club, Vancouver, BC

All nomination forms, including those for Directors, must be received, via E-MAIL ONLY no later than 11:59pm PDT on April 30, 2017 to the attention of the Squash BC Executive Director (executivedirector@squashbc.com)

If you have any questions or wish to discuss the Call for Nominations further, please contact the Executive Director at 604 737-3084 or the email address above, and he in turn will connect you to one of the following 2017 Nominating Committee members:

Nancy Thompson, President Squash BC
Mark Robinson, Past President Squash BC
Jon Money, Past President Squash BC
Tony Hemy, past Board member
Karen Stierhoff, player
Executive Director (ex-officio)

NOMINATION PROCESS

Nominating Committee

The Nominating Committee shall solicit and vet nominations for election to the Board of Directors and shall be responsible for circulating all valid nominations to the voting members.

Eligibility of Directors

To be eligible for election as a Director; an individual must:

- a) Be 18 years of age or older;
- b) Be an individual member of Squash BC;
- c) Be registered with a Club or Facility member;
- d) Have power under law to contract;
- e) Have not been convicted of an offense involving fraud in the past five years;
- f) Have not been declared incapable by a court in Canada or in another country;
- g) Not have the status of an undischarged bankruptcy.
- h) Has complied with the by-laws, policies and rules of Squash BC; and
- i) Is not subject to a disciplinary investigation or action by Squash BC or Squash Canada, or if subject to disciplinary action previously, has fulfilled all terms and conditions of such disciplinary action to the satisfaction of Squash BC or Squash Canada.

Nominations for Directors

A nomination for election as a Director will occur in accordance with the following:

- a) Call for Nominations will be sent to member clubs and individual members not less than 30 days prior to the annual general meeting;
- b) Call for Nominations will be posted on the Squash BC website and included in Squash BC e-newsletters
- c) Applications for nominations are to be signed by the nominee and e-mailed to the Nominating Committee, via the Squash BC Executive Director, no later than 11:59pm, April 30, 2017.

Valid nominations will be circulated to Club members no later than 7 days prior to the Annual General Meeting.

Nominations from the floor are NOT permitted.

The election of Directors will take place at the Annual General Meeting by those eligible members present and by eligible proxy votes. The vote will be done by secret ballot.

If there is only one nominee for a vacant position, then the nominee will be acclaimed. Should there be an election, the nominee that has the greatest number of votes shall win. In the event of a tie, then the President of Squash BC shall cast the deciding vote.

Directors will serve terms of two years and will hold office until their successors have been duly elected in accordance with the by-laws, unless they resign, are removed from, or vacate their office. The terms of Directors will be staggered by electing half of the Directors at each Annual General Meeting.

NOMINEE INFORMATION FORM

For Director-at-Large Positions of the British Columbia Squash Racquets Association

Name of Nominee: _____

Nominee's Address: _____

City: _____ Postal Code: _____

Cell Phone: _____ Home Phone: _____

Email Address: _____

Nominee's Club or Facility: _____

What portfolio(s) are you interested in (check all that are relevant):

- Player Development Revenue Generation Member Engagement & Growth
Marketing & Communication Technical

Why are you interested in this position?

What skills and experience do you bring to this position (personal and professional, including any corporate or not-for-profit board experience)?

Please mark the appropriate categories:

Player: if yes, approximately how many years _____

Coach: if yes, what level _____

Official: If yes, what level _____

Other: (Please describe, e.g. parent, supporter, etc.) _____

Nominee Signature: _____ Dated on:
