

SRASA BOARD OF DIRECTORS MEETING

MEETING: Board Meeting Wednesday 26 June 2013

LOCATION: 6pm, Level 1, 185 Fullarton Road, Dulwich (AMP)

1 ATTENDANCE

1.1 Present:

S. Abishara (SAb)	G. DeVizio (GD)	A. Proctor (AP)
P. Stevens (PSt) 6.30pm	P. Teale (PT) (Chair)	

Ex Officio: P. Sinnott (PS) - General Manager

Guest Speaker: Mark Booth, BRM Holdich (from 7pm)
Scott Natrass, BRM Holdich (from 7pm)

1.2 Apologies:

L. Franzi (LF)
M. Goldstone (MG)
C. Johnstone (CJ)
A. Ryan (AR)

2. CONFIRMATION OF THE MINUTES

Minutes of the meeting held on 27 May 2013 were confirmed as a true and accurate record.

Moved: Philip Teale Seconded: Sam Abishara Carried.

3. ITEMS ON AGENDA (Reports Circulated Electronically Prior to Meeting)

3.1 Outdoor Multi Court (Final)

PS spoke to the multi court feasibility report funded by ORS. The report will be tabled with Councils to promote the concept. Risk assessment and how to manage the risks has also been addressed in the report. The concept court has 3 costing options, from base to high level. The Office for Recreation and Sport support this concept. The Department Sports and Recreation has suggested it is a good time to introduce this concept to the Department of Infrastructure as there is a focus on creating active lifestyles. The ¾ size squash court is designed for activity and to bring attention to squash. There will be signage at the courts to guide the public to their local squash courts and to Squash SA.

Board suggested to approach property developers and new Government funded developments, eg. old Clipsal site.

Board questioned if Squash SA could build a prototype/trial court, possible with a half Perspex wall along the back/boundary?

PS to write to CEO of Dept of Planning and Infrastructure and Office for Recreation and Sport to seek funding to develop a pilot court.

The Board accepted the Outdoor Multi Court Report.

Moved: Sam Abishara

Seconded: Patrick Stevens

Carried.

3.2 Board Induction Manual (Draft)

PS tabled and discussed the Board Induction Manual, which outlines the responsibilities of SRASA Board Members. Regular updates will be made in line with the introduction of new legislation/regulations. The Board will identify the areas of training they see as a priority. PS to enlist Guest Speaker in those areas to attend Board Meetings.

Board to provide feedback on information they would have found helpful when they first joined the Board. The structure of the Manual has been designed to offer guidance and information underpinned by ORS and Clubs SA manuals.

The Board suggested guest speakers could include the Board's legal responsibilities and what insurance covers and what it doesn't. Are there any financial obligations of the Board?

Board to assess skill gaps to determine what additional skills would help enhance the Boards knowledge base.

The Board noted and accepted the Board Induction Manual. Board to provide PS with feedback on guest speakers.

Moved: Sam Abishara

Seconded: Patrick Stevens

Carried.

3.3 BRM Racquets Review Report (Draft) (Discussions held in Camera)

4. GENERAL MANAGER'S REPORT

4.1 2013/14 Squash SA and Racquets SA Operating Budgets Briefing Paper

Changes have been made to the budget, as discussed at the Finance Committee Meeting. The budget will be reviewed quarterly. The Racquets SA budget is 'Conservative', and has had no changes made. The Squash budget has the following changes;

- Admin – rent and cleaning reduction
- No budget for 2014 Gala Dinner - The Board suggested they would like to hold the Gala Dinner again, but Squash SA would need to run the event to break even, not offer as larger subsidy in future. Suggested looking at an alternate venue to save on costs.
- Pathways – reduction in Development Officer wages
- Pathways - provision for casual coaches payments
- Member Services – no FEG in this financial year
- Pennant – Registrar Honorarium reduction
- Barossa - wages reduction due to Development Officer retirement
- Removed Barossa Open – suggested to hold just 1 tournament (the SA Open) at the Rex in the Barossa Valley with finals at Revive. Position event to dovetail with Racquetball Championships?

Squash SA have scaled down paying back of loans, to maintain cashflow. Board approved building reserves in lieu of paying down loans.

Board suggested increasing pennant player registration to cover all finals costs for players. Squash SA will calculate the cost of this, and implement this for 2014 Autumn Pennant (squash and racquetball).

Board to note budget. Final budgets to be presented at the July Meeting.

Recommendations:

Accept first quarter budgets, PS to email budgets to Board (with header change).

Moved: Sam Abishara

Seconded: Patrick Stevens

Carried.

4.2 OHS Report

No OHS incidents or accidents to report.

5. FINANCE (Reports Circulated Electronically)

5.1 Financial Executive Report

5.2 Bank Statement and Cash Flow Position (PT)

5.3 Income Statements Squash SA and Racquets SA

PS to provide EOY position with the approved mid year budget changes ie. Inclusion of insurance and depreciation costs that were omitted from the budget.

YTD (May 2013) Racquets Net Profit \$556K performing \$70K below budget.

Squash SA YTD \$40K over budget due to insurance and depreciation not being included in the budget. Taking into account both unbudgeted items in EOY position, is projected to be a \$10K overspend.

The Board accept the Financial Reports.

Moved: Alissa Proctor

Seconded: George DeVizio

Carried.

6. GENERAL BUSINESS

6.1 2013 Annual General Meeting/Board Structure

Defer to next meeting.

7. ITEMS FOR INFORMATION

7.1 Upcoming Board Events (PS)

8. POLICY

There were no policies tabled.

9. CORRESPONDENCE

In

Hon Robert Brokenshire MLC
Will Gray – Pennant Registrar Resignation

PS to write and thank Will Gray for his services and for remaining on the Pennant Committee. Advertise the Pennant Registrar position as voluntary. Tribunal Guidelines now in place which eases the Pennant Registrar role. There have been minimal disputes the last few seasons, the ones we have had were dealt with relative ease and in a timely manner.

Out

Statutes Amendment (Gambling Reform) Bill 2013
2013 SA Open VIP and Gala Dinner Invites

10. SQUASH AUSTRALIA

10.1 2013 National Workshop Outcomes (IN CAMERA)

Conversation held in camera.

11. NEW BUSINESS

Campbelltown Redevelopment

Messenger incorrectly published Squash SA pledging \$500,000 to the Campbelltown Leisure Centre redevelopment. Believe Messenger have reused information from a previous news article in 2010. Squash SA have been quite clear with Council in that Squash SA's contribution will be intellectual property not cash.

Campbelltown discussed their dealings with Turramurra Recreation Centre after Turramurra Squash Club have relocated Ingle Farm. The Board suggested Clubs create a wishlist for squash venues, to be presented to the Board/State Body to endorse.

The Board mentioned the need to look at Clubs/Centres working together, as similar issues have been faced by other Clubs playing out of squash venues.

12. CONFIDENTIAL ITEMS (IN CAMERA)

3.1 Racquets Review

Notes filed separately; SRASA Racquets Review Board Workshop One 26 July 2013.

10.1 2013 National Workshop Outcomes (IN CAMERA)

13. BOARD DIARY

Next Meeting: 6pm Monday 22 July 2013.

14. CLOSE MEETING

Meeting closed at 9.10pm.