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Affiliations
World Squash Federation
Australian Commonwealth Games Association
Oceania Squash Federation
Confederation of Australian Sport
Australian Olympic Committee

18th June 2012 (Amended 6th July 2012 at Item b. by strikethrough)

Memo To; Squash Australia Member States & Territories (President & EOC members),
Associate Members and Squash Australia Directors
Cc Squash Australia staff and committee members
Re: Summary of Outcomes of Squash Australia Board Meeting 18th May and Sunday
19th May 2012.
From: Gary O'Donnell CEO

The following information is a summary of outcomes of the Squash Australia Board of Directors' meeting of Saturday 18th May and Sunday 19th May 2012. The meeting was held at the Oaks Apartments Brisbane and attended by John Lee, Carol Kawaljenko, Ollie Lind, Steve Bowen and Marcus Smith. CEO Gary O'Donnell also attended. Q Squash President Peter Smith and Interim CEO Craig Simmich attended (in part) as guests to discuss Q Squash's subscriptions.

While the Board may meet by teleconference, the next 'face to face' meeting is scheduled for 15th July 2012 in conjunction with the inaugural President's Council Meeting of the 14th July 2012 in Sydney.

Items Approved by the Board:

a. KRA 1.4 Squash Matrix

The Board considered a recommendation of the Tender Review Group led by Director Marcus Smith, resolving to let the Tender for the first phase of the Squash Matrix redevelopment which incorporates three main aspects; porting to SQL, skinning to the look and feel of the Squash Web Portal with improved ease of use including mobile device access. The Board thanked Marcus on behalf of the Group for their work.

b. KRA 1.4 Australian Junior Open. ~~2013~~ 2012 Reports & ~~2014~~ 2013 Location & Staff appointments

- The Board considered a combined report for the 2012 AJO incorporating Kaye Reeves TD Report, Russell Weatherburn's TR Report including all results and a summary financial statement as collated by NDM Trevor Smith. The Board accepted the report acknowledging its completeness and detail noting the use of the Tournament Builder software and Director Ollie Lind's attendance at the Presentations. The Board thanked all involved in presenting and participating in the AJO.
- The Board also considered and approved a recommendation to locate the ~~2014~~ 2013 AJO in Sydney with the following Tournament Organising Group; Host State Executive Dawn Moggach, Tournament Referee John Small, Tournament Director Kaye Reeves with Chair Trevor Smith.

c. KRA 1.4 2012 Australian Junior Championships - Staff appointments

Tournament Organising Group; Host State Executive Leon Barnett (ST Vice-President and previously approved TD), Tournament Referee Murray Ashcroft, Tournament Director Dawn Moggach with Chair Trevor Smith. Squash Australia Board representative Marcus Smith

d. KRA 1.4 2012 National Teams Championships - Staff appointments, Player Level, Draw format

- Tournament Organising Group; Host State Executive Des Panizza (SSA Development Officer and experienced TD). Tournament Referee Grant Donovan, Tournament Director Kaye Reeves with Chair Trevor Smith. Squash Australia Board representative TBC
- The Board approved the PSA/WSA level of player who is eligible to compete for 2012 as PSA 100 and WSA 100.

Principal Partner

Official Ball



- The Board resolved to approve a playing format as used prior to 2011, that being the No 2 Female, No 2 Male, No 1 Female & No 1 Male for all ties.

e. KRA 1.4 Long Term Calendar

The Board considered the rotation of the AJO and AJC across the states and territories and resolved to request the SDC to reconsider with a view to distribute events held in WA and NT as widely as possible.

f. KRA 4.4 Systemic Strength – Underpinning Program

The Board considered and approved recommendations of the NHC Byron Davis regarding the underpinning program structure and associated funding. The announcement to be made under separate cover and in conjunction with the finalisation of the High Performance Booklet.

g. KRA 4.5 Coaches Appointments

The Board considered recommendations of the NHC regarding the appointment of National Women's and Men's Coaches to the respective World Championships over the balance of the 2014 Commonwealth Games quadrennial resolving to appoint Sarah Fitz-Gerald as the Women's coach and Anthony Ricketts as the Men's Coach.

h. KRA 5.1 Board Outcomes to SA website

The Board considered recommendation of the CEO, that Board Meeting Outcomes be posted onto the SA website to assist in their visibility beyond the member state & territory Presidents & EOC representatives and associate member contacts whom are the recipients of the documents.

i. KRA 6.2 Governance Review

The Board considered Governance Review Paper as prepared by the CEO. Given the opportunity for members to comment on the draft Terms of Reference inc Working Group members (John Lee & Mark Goldstone), the Board approved the Terms of Reference for actioning with the ASC. The Board considered the third Working Group member and determined that their 'preferred candidate' be; Female, Independent of Squash and have a sports administration background.

j. KRA 6.2 Regulation 28 withdrawal

Given the creation of the Australian Junior Open, the Board approved withdrawal of the National Junior Series Regulation from the SA website.

k. KRA 6.2 Member Service Agreements for 2012

The Board considered advice of the CEO regarding outstanding 2012 Member Service Agreements resolving that the President would contact each organisation's President (ACT and South Australia) regarding their completion.

l. KRA 6.2 Q Squash subscriptions for 2012

The Board considered representations made by Q Squash regarding their 2012 subscriptions which Q Squash indicated they are unable to meet. The Board resolved to offer Q Squash conditional support for 2012 in the order of \$13,000.

m. KRA 6.4 Finance Report

- The Board considered and approved the YTD financial report including the Income and Expenditure Report and Bank Account summary.
- The Board considered and approved a recommendation from Finance & Administration Officer Ryan Wiegand to change the banking interface with Commonwealth Bank to Comm Biz from Netbank.

n. KRA 6.5 OSF – Oceania Championships

- The Board discussed a recommendation of the CEO that Squash Australia request the Oceania Squash Federation cancel the Junior Championships it had allocated to Squash Victoria as part of that organisation's State Junior Championships. The Board considered further submissions from Squash Vic & OSF and resolved to request OSF to consider delisting the Championships as a Rising Star event on the WSA Tour.
- The Board considered Squash Australia's representational responsibilities to the Oceania Squash Federation given Carol Kawaljenko had now taken a position on the OSF's Committee. The Board resolved that John Lee would act in this role in the interim.

o. KRA 6.5 WSF – Conferences SA CEO attendance

The CEO advised the Board that given the changes to WSF Conferencing for 2012 (i.e. the WSF AGM relocated to be held concurrently with the WSF Development Conference and the Federation Forum being cancelled) that he felt there was no justification in the expense for him to travel to Stockholm later in the year.

The Board discussed and or noted;

- The OzSquash program.
- 2012 Australian Open.
- Completion of draft correspondence to three national team athletes with respect to their Athlete Agreements.
- An athlete appeal regarding the selection of the 2012 Australian Junior Team had been considered by the Appeal Committee.
- Board Portfolios.
- Squash Australia's Strategic Plan with a view to 'roll forward' by 12 months. The Board considered strategies for inclusion on Director Personal Development, Staff Training, Matrix and the Australian Open. Their inclusion to be considered in the context of the Operational Plan.
- National Insurance Program

Yours sincerely,



Gary O'Donnell
Chief Executive Officer