



Network Engineering  
Technologies  
3140 Deming Way  
Middleton, WI 53562  
www.nettechnology.com

Vendor: 60426  
Purchase Order: 659644-1327334-S80189328  
Work Order: 1327334  
Service ETA: 11/10/2021 7:00 AM  
\*Purchase Order MUST appear on all invoices and  
emailed to apinbox@nettechnology.com or invoice  
will be  
rejected, Invoice must match this Purchase Order  
Receipt.

#### Site Location Information

**Customer:** ShopperTrak  
**Site Number:** S80189328  
**Location:** Goodwill 5557  
2340 Ronald Reagan Parkway  
Snellville, GA 30078  
(678) 514-0661  
**Site Contact:** Store Manager

#### Technician Information

**Technician Name:** Unknown Tech  
**Technician Phone:**  
**Techs Manager:** Office  
  
**Manager Phone:** 4058021262

**\*\*\* MUST CALL UPON ARRIVAL AND BEFORE SITE DEPARTURE \*\*\***

#### NET Contact Info:

Please Call: 608 827-2271 \*Your call will be handled in the order  
received\* The following Login information is needed: your name,  
Company Name, work order#, callback number(mobile#)

#### Scheduling

2 billable technician required Arrival Time: 11/10/2021 7:00 AM

#### Scope of Work

ShopperTrak - Installation - Goodwill North Georgia - Orbit ES/8 - Technician should arrive onsite at the  
time designated on the  
Work Order.

#### Safety Protocol Requirements:

1. Techs to wear face coverings and gloves at all times when entering, working in, or exiting stores.
  - a. This can include any of the following based on CDC guidelines: reusable or disposable masks.
2. Techs to maintain social distancing while in stores and follow all posted instructions for customer queuing/metering.
3. Techs to refrain from visiting stores if they have a fever of 100.4 F (37.94 C) or higher, or have exhibited any symptoms of COVID-19 within 14 days of the scheduled visit, (ex: fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell).
  - a. Or if in the last 14 days, they have been out of the country, traveled by plane/cruise ship or been to areas known to have high concentrations of



Network Engineering  
Technologies  
3140 Deming Way  
Middleton, WI 53562  
www.nettechnology.com

Vendor: 60426  
Purchase Order: 659644-1327334-S80189328  
Work Order: 1327334  
Service ETA: 11/10/2021 7:00 AM  
\*Purchase Order MUST appear on all invoices and  
emailed to apinbox@nettechnology.com or invoice  
will be  
rejected, Invoice must match this Purchase Order  
Receipt.

COVID-19 infections, or been in close contact with a person(s) with a  
positive or presumed positive COVID-19 case.

4. If a technician  
is diagnosed with COVID-19 or shown symptoms of COVID-19 within 2 weeks  
of visiting a store, inform NET/ShopperTrak of the diagnosis.

Each Orbit ES/8 requires an individual homerun cable and power supply.

1 orbit mounted via conduit drop at 12 ft. Lift will be on site and conduit materials needed. 2nd tech  
needed to assist with long cable run over 200 ft. Cable path: exposed ceiling by conduit to the red iron to  
back office. Ceiling at highest point: 18 ft

\*\*Tech should bring patching compound to fill any holes left when mounting orbit/s.\*\*

Cat5e or cat6 cable

Minimum 10ft ladder

Misc Cat5 materials: jacks, surface mount boxes, patch cords, etcetera...

\*Required Tools:

Digital camera or smartphone

Cat5e/Cat6 tester

Butt set

Toner

Punch tool

Standard cabling tools

Standard hand tools and power tools

-----  
1) Log-In

-Call NET Helpdesk (608)827-2271(Option 3) for login. Please have Site ID(Commonly S800XXXXX) or  
Work Order # ready.

-----  
2)

Work Order Details and Special Notes - If Scope states "Pre-Cabled:

Yes" Tech must get approval from NET before running cable. Each Orbit

ES/8 unit must have its own homerun cable and power supply or connection  
to a POE switch.

Orbit ES Installation Manual V1.0 and all required materials listed within

\*\*\*\*\*Tech should be prepared with patching materials in case of Orbit relocation\*\*\*  
-----



Network Engineering  
Technologies  
3140 Deming Way  
Middleton, WI 53562  
www.nettechnology.com

Vendor: 60426  
Purchase Order: 659644-1327334-S80189328  
Work Order: 1327334  
Service ETA: 11/10/2021 7:00 AM  
\*Purchase Order MUST appear on all invoices and  
emailed to apinbox@nettechnology.com or invoice  
will be  
rejected, Invoice must match this Purchase Order  
Receipt.

-----  
3) Pictures

TECH SHOULD BRING SMARTPHONE. Tech will need to send the following photos:

- Serial number and MAC address from each Orbit and ST600.
- Each Orbit further back with entrance.
- Each Orbit close-up.
- Back office network equipment with ST600 visible in photo.

Send pictures to DSS@nettechnology.com

Email subject line MUST read [XXXXXX] where XXXXXX = WO number on NET Purchase order (Typically beginning with a 1)

If you encounter issues please try to find an open WiFi hotspot nearby and try sending again on wireless signal or ask NET for mobile app link.

-----  
4) Testing

You will be testing with NET today. Once complete call into (608)827-2271 option 1 and you will be directed to NET's ShopperTrak Support team. Hold times are to be expected please remain on the line. Once testing is complete tech will need to do walk throughs(Walk in and out of each entrance 10 time).

\*\*\*If there is equipment to return, then -

- Report to NET the contact information (Name and Phone #; Store number is acceptable) of who was given the equipment to return.
- Send a picture of the return shipping label with the tracking number legible to DSS as instructed above.

-----  
5) Log-Out

If  
you work with ShopperTrak directly, they will provide you with check IN and check  
OUT codes upon completion of the install. Record these on your Work  
Order along with the name of the person you worked with at ShopperTrak as NET requires  
these upon logout.

Logout with NET Helpdesk 608-827-2271(Option 3)

\*YOU MUST LOGIN AND OUT WITH NET\*

\*FAILURE TO COMPLY WITH ANY PORTION OF THIS WORK ORDER WILL RESULT IN NON-PAYMENT\*

**Resolution**



Network Engineering  
Technologies  
3140 Deming Way  
Middleton, WI 53562  
www.nettechnology.com

Vendor: 60426  
Purchase Order: 659644-1327334-S80189328  
Work Order: 1327334  
Service ETA: 11/10/2021 7:00 AM  
\*Purchase Order MUST appear on all invoices and  
emailed to apinbox@nettechnology.com or invoice  
will be  
rejected, Invoice must match this Purchase Order  
Receipt.

**Customer - Managers Name (PRINT)**

**Customer - Managers Name (SIGN)**

**Date Time**

**Technicians Name (PRINT)**

**Technicians Name (SIGN)**

**Date Time**

**MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT MANAGER**

**Sign Off does not release tech from the job site. Any questions need to be directed to NET  
Tech Support.**