



VENDOR W/O #  
135170-01

Service Date 10/18/21 06:00 PM

Client PO #

Priority Regular

Order Type Rollout

SN Task # PRJTASK7972747

Telaid  
13 West Main Street  
Niantic, CT 06357  
Phone # 800-205-5556 Fax #

Contact Information Service Desk (866) 566-4295

SERVICE LOCATION

WALMART - Loc # 1373 - SUPERCENTER  
4004 LAWRENCEVILLE HWY NW  
null  
LILBURN, GA 30047  
Phone # Fax #

VENDOR # 380129

Intellicomm  
1048 Chase Creek Ct  
Lawrenceville, GA 30044  
Phone # 405-802-1262 Fax #

SERVICE DESCRIPTION

ACC Tablet Install 4 Cable Runs

4 TOTAL DATA DROPS POSSIBLE:

Overview:

- Inventory material from the BOM attached to workorder
- Install 2 new cat5e cables to closest switch (most likely TLE-1) for the printers in the lube bay. These 2 printers will be installed on a separate visit, but the cables must be pulled tonight. Port numbers to be supplied thru link or call in. Confirm pathway, provide conduit where needed.
- Install 2 new cat5e cables to closest switch (most likely TLE-1) for iPads in the tire and lube bay. These iPads will be installed as wired. Port numbers to be supplied thru link or call in. Confirm pathway, provide conduit where needed.
- Install 2 remaining iPads using the inductive charging cases and mount them on top of the stands in the marked locations in the Tire and Lube bays. One of these iPads will go next to a Tire bay and the other will be next to a Lube bay.
- The stands should have arrived assembled and in a separate shipment.
- There will be a stand, case, mount, Bluetooth keyboard, and stylus pen for each tablet to be installed in the automotive bay area of the ACC.
- 2 of the stands being put in the Lube (Oil Change) Bays will eventually have the printers installed as well. These stands will have an additional compartment for a printer to be placed.
- Secure each stand to the floor using a hammer drill, 1/2 inch masonry bit, and concrete anchors.
- Some of the existing Thin Client workstations may need to be moved to make room for the new stands. Additional anchors have been provided if this is required.
- Install each iPad in a case/mounting and attach it to the top of the stands.
- The number of iPads is site specific, and the stand locations have been predetermined.
- Connect and place the Bluetooth keyboard onto the keyboard shelf of each stand.
- Test iPads for functionality and connectivity.
- Take photos as outlined below.

CONFIRM YOU HAVE THE CORRECT SERIAL NUMBERS FOR THIS LOCATION

Tools Needed:

- Basic 8-10 ft ladder
- Hammer Drill with extra masonry drill bits, YOU WILL BE DRILLING THROUGH CONCRETE FLOORS, PLEASE PREPARE ACCORDINGLY
- 1/2 inch masonry drill bits
- Hack saw or reciprocating saw for drilling through metal bolts
- Laptop computer with Ethernet port and Wireless Adapter
- Smartphone with high resolution camera
- Cordless drill - step bit required



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- Hammer
- Screwdriver set
- Adjustable wrench
- Cat 5e cable tester / certifier
- P-touch Label Maker with Black on White tape (3/8" - 1/2" tape)
- Raceway Panduit to secure cords and cables
- 12 Tapcon Screws 1/4" x 1 3/4"

o Materials Needed (BRING WITH YOU):

- Tie Wraps Panduit PLT21-C 8" Pack of 100
- FOR EACH CABLE RUN: 250 ft Cat5e Mid-Grade, Non-Plenum, White. If there are 4 cable runs, you will need 1000ft non-plenum.
- QTY 4 Cat5e, NetKey Jack Insert, Orange
- QTY 4 2-Port Surface Mount NetKey Housing
- 3/4-inch EMT Conduit – 80ft for 4 data drops

Materials Needed (Shipped to site)

- 4 Store specific iPad tablets
  - 2 iPads with screen protector, 2 iPads inside case already
- 4 Apple usb-C power adapters (for Keyboards)
- 4 Custom stands (shipped separately)
- 4 iPad mounts/cases
  - 2 security mounts, 2 dock/undock mounts
- 4 Surge protectors 6ft
- 2 Cat5e patch cord white 6ft
- 2 Cat6 patch cord yellow 1ft
- 2 RedPark Gigabit + POE adapter
- 2 TP link POE injector
- 2 RedPark lightning to micro-b cable
- 4 Seal Shield Bluetooth keyboards
- 4 Belkin usb-c to micro-b charging cables
- 4 Stylus pens

Please make sure you have all the appropriate paperwork with you which includes:

- TelaId work order
- Letter of Authorization (LOA)
- Installation Guide
- TelaId shirt and badge
- ACC Tire Bay Scope of Work

If Store Manager or any other Walmart personnel ask you to do anything outside the Scope of Work, you must call TelaId IMMEDIATELY!! When in doubt, always check with the TelaId team first.

The following photo deliverables are required must be submitted to Vendor Platform.  
to)

- Deliverable 1 (8 photos total) – 2 PICS FOR EACH IPAD: iPad in mount on stand showing install location in bay (close view and wide view)

~~-- Deliverable 2 (4 photos total) -- 1 PIC FOR EACH IPAD: iPad lock screen with serial number clearly visible~~



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Contact Information Service Desk (866) 566-4295

- Deliverable 3 (4 photos total) – 1 PIC FOR EACH IPAD: iPad screen with Service Writer Application open and signed into with the charging icon clearly visible
- Deliverable 4 (4 photos total) – 1 PIC FOR EACH STAND: Cable connections below mount and in stand
- Deliverable 5 (2 photos total) – 1 PIC FOR EACH PRINTER: Printer jack mounted in stand
- Deliverable 6 (4 photos total) – 1 pic for each Conduit Run
- Deliverable 7 (4 photos total) – 1 PIC FOR EACH STAND: Showing the electrical outlet, surge protector and the cords charging iPad and keyboard.

Doc Type	Required Count	Description
Deliverable 1	8	Deliverable 1 (8 photos total) – 2 PICS FOR EACH IPAD: iPad in mount on stand showing install location in bay (close view and wide view)
Deliverable 2	2	Deliverable 2 (4 photos total) – 1 PIC FOR EACH IPAD: iPad lock screen with serial number clearly visible
Deliverable 3	4	Deliverable 3 (4 photos total) – 1 PIC FOR EACH IPAD: iPad screen with Service Writer Application open and signed into with the charging icon clearly visible
Deliverable 4	4	Deliverable 4 (4 photos total) – 1 PIC FOR EACH STAND: Cable connections below mount and in stand
Deliverable 5	2	Deliverable 5 (2 photos total) – 1 PIC FOR EACH PRINTER: Printer jack mounted in stand
Deliverable 6	4	Deliverable 6 (up to 4 photos total) – 1 pic for each Conduit Run (if applicable)
Deliverable 7	4	Deliverable 7 (4 photos total) – 1 PIC FOR EACH STAND: Showing the electrical outlet, surge protector and the cords charging iPad, keyboard, scanner and printer.



# SIGN OFF SHEET

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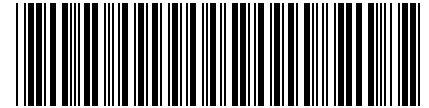
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LILBURN, GA 30047  
Phone # Fax #

IVR Pin #

39820957



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- Test iPads for functionality and connectivity.
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- Hack saw or reciprocating saw for drilling through metal bolts
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- ~~Smartphone with high resolution camera~~



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- Hammer
- Screwdriver set
- Adjustable wrench
- Cat 5e cable tester / certifier
- P-touch Label Maker with Black on White tape (3/8" - 1/2" tape)
- Raceway Panduit to secure cords and cables
- 12 Tapcon Screws 1/4" x 1 3/4"

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- Tie Wraps Panduit PLT21-C 8" Pack of 100
- FOR EACH CABLE RUN: 250 ft Cat5e Mid-Grade, Non-Plenum, White. If there are 4 cable runs, you will need 1000ft non-plenum.
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- 2 security mounts, 2 dock/undock mounts
- 4 Surge protectors 6ft
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- 4 Stylus pens

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- Installation Guide
- Telaid shirt and badge
- ACC Tire Bay Scope of Work

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- Deliverable 6 (4 photos total) – 1 pic for each Conduit Run
- Deliverable 7 (4 photos total) – 1 PIC FOR EACH STAND: Showing the electrical outlet, surge protector and the cords charging iPad and keyboard.

Store Manager's Signature

Print Name

Date

Time In

Time Out



## SCOPE OF WORK & INSTALLATION GUIDE FOR: WALMART ACC NEXT GENERATION SUPPORT SYSTEM INSTALLATION PROJECT



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## Scope of Work Overview

### Scope Summary

The purpose of this project is to install new Next Generation Bay Support System iPad Tablets and Workstations in the Automotive Care Center (ACC).

Each workstation will be secured to the Automotive Bay floor and will have 1 iPad tablet, 1 keyboard, and 1 stylus pen. There will be two workstations in the Lube bays that will also have printers. The printers will require a Cat5e cable run to the closest switch. There will be two workstations that have an iPad setup for wireless mobility, one of these workstations will be near a Tire bay and the other will be near a Lube bay. All remaining workstations will have a fixed iPad tablet that will require a Cat5e cable run to the closest switch.

Each store will be receiving anywhere from 3 to 8 new Next Gen workstations and iPad tablets. The number of new stations will vary by store and has been predetermined based on the number of bays and volume of customers

### Deliverables

The following deliverables are required to approve the work assignment and authorize payment. There are a total of 7-8 pictures per workstation, plus the signed Work Order.

Type	Description
Deliverable 1	2 pics per workstation: iPad in mount on stand, showing install location in Bay (close view and wide view)
Deliverable 2	1 pic per iPad: iPad lock screen with serial number clearly visible
Deliverable 3	1 pic per iPad: iPad screen with "Service Writer" App signed into and charging icon clearly visible
Deliverable 4	1 pic per workstation: cable connections below mount and inside stand
Deliverable 5	1 pic per printer: printer jack mounted in stand
Deliverable 6	1 pic per conduit run
Deliverable 7	1 pic per workstation: electrical outlet, surge protector and the connections to the hardware in the stands
Signoff	Manager Signoff on Work Order

Deliverables should be uploaded to the Facil-IT application prior to leaving the site.

### Project Schedule

The project is currently expected to start on September 26, 2021.

Workdays	Sunday-Thursdays
Start Work Time	6:00 PM
End Work Time	4:00 AM
Blackout Dates	Oct 31, Nov 5-12, 23-27

## Site Information

You will be provided a site list with ETAs and route for this project.

## Project Contact Information

Type of Contact	NAME	EMAIL	PHONE
Work Assignment Questions (FIT)	Central Dispatch	<a href="mailto:centraldispatch@telaid.com">centraldispatch@telaid.com</a>	
Check-In and Check-Out Contact:	<input type="checkbox"/> Tech Support <input type="checkbox"/> Facil-IT App		
PMO Support Team	Tina Serrilli and Kyle Thibault	<a href="mailto:tserrilli@telaid.com">tserrilli@telaid.com</a> or <a href="mailto:kthibault@telaid.com">kthibault@telaid.com</a>	
Project Escalations	Rob Cote – Program Manager	<a href="mailto:rcote@telaid.com">rcote@telaid.com</a> <a href="mailto:walmartACC@telaid.com">walmartACC@telaid.com</a>	

## Technician Expectations

Please remember that you and your crew represent Telaid. Always dress and conduct yourselves in a professional manner.

### Before Traveling to Site

- ☐ Adhere to Telaid dress code below
- ☐ Re-read the scope of work and ensure you and any helpers have the skills and experience to perform the work. Subcontracting is not permitted.
- ☐ Confirm you have all tools, materials, and equipment necessary to complete the work before leaving for site. Do not use any customer tools or equipment unless authorized to do so in this document.

### Dress Code

- ☐ Telaid T-Shirt
  - ☐ If you don't have a Telaid shirt, please advise the dispatch team at [centraldispatch@telaid.com](mailto:centraldispatch@telaid.com). Wear a solid color T-shirt or polo with no logos.
- ☐ Telaid ID Badge
- ☐ Construction Sites or when using a lift: Wear PPE – hardhat, safety glasses, appropriate footwear.
- ☐ Note: some customers may have special dress code requirements. These will be communicated to you by the dispatch team

The following items should never be worn to any customer site:

- ☐ Shorts
- ☐ Tank tops
- ☐ Any shirt with non-Telaid logos, graphics or language that may be considered offensive
- ☐ Flip flops or sandals

## While On-Site

- ❑ Check in with customer contact to review work to be performed. Interact with customer personnel in a professional manner. If the contact is not available when you arrive, please check back at first opportunity
- ❑ Maintain work areas such that they are kept clean and free of debris and excess materials – especially in areas where customers may be shopping.
- ❑ Clean and remove all trash before leaving the site for the day.
- ❑ Check out with customer contact and perform walk-through if last day of the project

## Project Resources

### Project Materials and Equipment

The following project materials and/or equipment are provided by Telaid and are being shipped to the store prior to installation.

\* Qty will vary by store

Qty	Part Number	Description
	ADD-STYWC	CTA Stylus pen w/ coiled cord
	A3L791-06-WHT-S	Cat5e, 7ft, White Patch Cord
	A3L980-01-YLW-S	Cat6, 1ft, Yellow Patch Cord
	L6-NETPOE	RedPark POE Adapter
	TL-POE150S	TP-Link POE Injector
	F2CU033BT06-BLK	Belkin usb-c to micro b cable
	L90-B-15	RedPark Micro usb to lightning cable
	SSKSV099BT	SealShield Bluetooth Keyboard
	PAD-PARAW	Fixed iPad enclosure case
	PAD-ICCR	Configured iPad inside of wireless case
	TBD	Configured iPad with screen protector
	ADD-USGTBP	Base and Pole mount for iPad
	BSE6000-06BLK-WM	Belkin Surge Protector, 6ft, 6 outlet
	7422SD1	Concrete anchor – 4 pack
	HARDWARE KIT 1	Mount screws and nuts – 3 pack
	BERKLEY STAND	Custom iPad workstation stand
	A2305	Apple USB-C Power Adapter

#### Inventory materials upon receipt

- ❑ Record all items and exact quantities received
- ❑ Highlight any discrepancies (items damaged, missing or too much equipment shipped).  
Instructions on damaged or missing items will be provided by your Project Manager.
- ❑ Upload inventory results as a deliverable to FIT within 24 hours of receipt.

#### Technician Provided Materials

The following project materials are to be provided by the Technician or their company.

- White Cat5e, Mid-Grade, Non-plenum cable
  - 250ft per possible data drop
- Conduit for Cat 5e cable drops in ACC Bay area
  - 3/4-inch EMT (20ft per drop)
- Tie Wraps Panduit PLT21-C 8" Pack of 100
- Cat5e, NetKey Jack Insert, Orange
  - 1 per possible data drop
- 2-Port Surface Mount NetKey Housing

#### Tools Required

##### *Standard Tools and Equipment for ALL projects*

- ❑ Laptop computer with Ethernet port and Wireless Adapter
- ❑ Smartphone with high resolution camera
- ❑ PPE - Hardhat, harness, safety glasses, mask, work shoes
- ❑ Cordless drill and bit set
- ❑ Hammer
- ❑ Screwdriver set
- ❑ Adjustable wrench
- ❑ Extension Cords
- ❑ Cat 5e cable tester / certifier
- ❑ P-touch Label Maker with Black on White tape (3/8" - 1/2" tape)

##### *Specialty Tools for this Project*

- ❑ Hammer drill
- ❑ ½-inch masonry drill bits (multiple)
- ❑ Saw with blades for cutting through metal bolts

#### Lifts

Telaid will be providing the following lift type for this project.

Qty	Description
1	19' Electric Scissor Lift

- ❑ Lifts are typically dropped at the side or rear of the building
- ❑ Use diapers if provided
- ❑ Wear your PPE when working on a lift
- ❑ Be sure lifts are plugged in and charging before leaving the site if a return trip for the next night is needed

## Scope of Work Details

### Arrival on Site

Upon arrival at the site Technician must check in with Telaid via:

- Facil-IT mobile App
- Support Center – (866) 566-4295

Locate the customer manager on site and review the work to be performed as well as the areas you will be working in.

### Detailed Work Description

The iPad tablets and workstations will be installed in the Auto Care Center (ACC) Tire and Lube Bay areas.

1. Walkthrough the ACC Bays with the ACC Manager to survey the area of install.
  - a. Verify access to power outlet
  - b. Note where each new workstation will be going to determine the cable pathways.
2. Inventory all equipment. Report any discrepancies between BOM and what was received to the PM as soon as possible.
3. Locate the marked areas for the new Next Gen tablets and workstations (**See Photo Below**).



- a. The Next Gen workstations will eventually be replacing the existing Thin Clients. Some or all of the new workstations will likely be going in the same spot as the existing stations.
  - i. If this is the case, the existing Thin Clients will need to be un-bolted from the floor and resecured a few feet away to make room for the Next Gen workstation. The Thin Client stations will continue to be in use until Spring of 2022, so it is important these stands are bolted securely back onto the floor of the ACC Bays and still accessible.

- ii. The new Next Gen workstations and any existing Thin Client stations that require relocation will be bolted to the concrete floor using a hammer drill with ½-inch masonry bits and the provided concrete wedge anchors provided in the shipment from Telaid.
- 4. The custom metal stands will come mostly pre-assembled in boxes with tires printer on them.
  - a. The boxes will be labeled for the “Tire” or “Lube” bays (**See Photo Below**).



- b. 2 of the stands labeled “Lube” will have an additional piece to be attached to the rear of the stand using provided hardware. This additional piece is a metal box that will hold an oil change sticker printer and **MUST** be installed on the Lube Bay side of the ACC (**See Photo Below**).



5. Every store will have 2 workstations with wireless iPads inside of a dock/undock case to allow for mobility.
  - a. The iPads in these workstations will be powered by a charging cord which will be inside the same box, and they are to be connected to the secure "HEATKTE" Wi-Fi network.
  - b. One of these "wireless" workstations will go next to the Tire Bays and the other will go next to the Lube Bays (**See Photo Below**).



6. The remaining workstations will have the same base and pole mount on top, but they will have a secured, locking case to hold the iPads shipped with screen protectors already adhered (**See Photo Below**).



- a. These "fixed" workstations will require Cat5e cable runs made to the closest switch (most likely TLE). The iPads in these workstations will receive data and power through this cable which will terminate into a POE injector.



- b. The 1ft yellow patch cable will connect the POE injector to the POE adapter, and from the POE adapter, the Micro-usb to lightning cable will plug directly into the iPad (See Photo Below).



7. The 2 workstations installed near the Lube bays with the included printer box will also require Cat5e cable runs to be made to the nearest switch. **The printers will be added during a separate install, but the cable must be run tonight.**
- NOTE: if there is not an existing pathway (e.g., conduit, power pole) near the workstation, you will need to install conduit.
8. Telaid Technical Support will be pre-configuring ports based on the form linked to this document. This form should be completed before arriving on site to receive the reserved ports.
9. Once all workstations have been attached to the floor and necessary cables have been pulled, the remaining hardware should be connected and secured to each individual Next Gen workstation. This will include the base and pole mount, either a fixed iPad + case or a wireless iPad + case, a Bluetooth keyboard, and a stylus pen.
10. The base and pole mount will connect to the top of each metal stand with 3 screws and nuts which came shipped in the box from Telaid in a plastic bag, separate from the hardware provided in the "ADD-USGTBP" box. Next, depending on if the workstation will be wireless or fixed, the correct case and iPad will be secured to the mounting base using the provided hardware in the box.
11. The keyboard will be placed on the shelf located on the front of the workstation and will be plugged into the surge protector using the USB-C to Micro-B cable and Apple USB-C power adapter. A stylus pen will be attached to the top of the stand, ensuring there is enough slack to reach all parts of the iPad screen with the tip of the pen.

**Commented [MR1]:** Where is this form? Suggest adding a Technical Support section explaining the form and when to submit it.

12. There is space inside each of these new workstations to safely organize all cords and POE devices. Please ensure they are neatly arranged to prevent damage and allow for ease of access for maintenance.
13. Once the tablets are connected and online, please reach back out to the support team to ping the devices.

Once each device is powered on:

- Take a photo of the lock screen to clearly show the serial number
- Unlock the device using password 1962
- For “Wireless” workstation iPads:
  - Verify that the device is connected to the HEATKTE wireless network.
  - Open up Settings → Wi-Fi. If it is connecting to the Walmart WIFI network, select ‘Forget this Network’ and connect it to HEATKTE.
  - Take a photo of the settings screen showing the device is connected to HEATKTE
- For “Fixed” workstation iPads:
  - Open up Settings → Wi-Fi
    - Turn off Wi-fi capabilities
  - Take a photo of the settings app showing the ethernet connection
- Open the “Service Writer” Application.
  - Ask the ACC manager to sign into the app using their Walmart credentials
  - Take a photo of the app AFTER the manager has signed in.
- Pair the keyboards with the iPads
  - Turn keyboard on
  - Simultaneously press “Esc” and “k” keys
    - Blue LED light should flash
  - Enter the settings app on the iPad and select Bluetooth
  - The keyboard should appear under “Other Devices”
    - Select the keyboard
    - This may prompt a unique pairing code, if so, type it on the keyboard
  - The “SSKSV099BT” keyboard should appear under “My Devices” if successful

Take all photos listed in the required deliverables section for each workstation.

### Out of Scope / Change Control

Telaid does not anticipate any out-of-scope (OOS) requests during this project. If a request is received, please advise the Support Center prior to performing any work.

## Project Closeout

### Project Closeout Checklist

- Perform final walk-through to ensure all work areas are clean and any excess Telaid provided materials or equipment has been communicated to the PM
- Perform final walk-through with customer to confirm all devices are installed correctly and working properly. Obtain signoff.

- ❑ Leave any un-used hardware (especially concrete wedge anchors) with the ACC Manager.
- ❑ Submit all required deliverables to TelaId as specified in the Deliverables section
- ❑ Complete final checkout with TelaId and/or Technical Support TA
- ❑ Checkout in Facil-IT app.

### Damages

- ❑ Report any damages caused by Technician or crew to the PM as soon as possible.
- ❑ TelaId will work with the customer and partner to coordinate repair or replacement of damaged items.

### Warranty

If within one (1) year from the date of installation or the date of substantial completion, whichever is earlier, any Technician provided labor or materials fail due directly to a defect in workmanship, Technician will repair or replace the failed materials free of charge and within a 14-day period from notification by TelaId.



**To:** Store Managers, Regional, Market Manager, Market Manager Assistants, Director of Operations  
**CC:** Store Operations  
**From:** ISD Systems Implementation  
**Date:** AUG 10, 2021  
**Re:** Auto Care Center – Hardware and Cabling Project

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## Letter of Authorization

The following is a confirmation memo that the install vendor should carry and surrender upon request to any member of Management. The following install vendors are allowed to work on this project: TELAID.

This memo verifies that TELAID has been authorized by Walmart to perform the following work in Walmart Facilities beginning AUG 10, 2021.

### Scope Overview:

Vendor will install new hardware, stands, and data cabling in Auto Care Center. The hardware will be shipped to the store prior to the install. Some stores will be getting new switches. This will be communicated to you from the installing vendor. Please do not deny entry.

### Information for the stores:

The purpose of this project is to install new iPad stands in the Tire and Lube bays, install new hardware (printers, HHS, etc), and if needed install new data cabling.

Technician should have picture identification identifying them as an employee of TELAID.

Technician is to conduct themselves in a professional manner at all times.

- TELAID technicians will need access to the ACC Tire and Lube Bay and systems room/IDF.
  - Schedule: Work is scheduled to be performed during evening hours. However, we will advise you after 7 p.m. work may be necessary to meet WMT completion expectations.
- This letter is invalid after: 4/30/22

If the person in possession of this document does not provide proper identification or for any reason gives cause for any member of Management within the store to suspect that they should not be in the store, please contact the Project Manager designated for the above Project (Aaron Schilling) at Zoom Chat, or via e-mail (aaron.schilling@walmart.com).

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TELAID Technician: Under this LOA, you are an independent contractor. As such, neither your action nor inaction may be attributed to Walmart. Your Representatives are not Walmart's employees and have no authority to act on Walmart's behalf. Any questions concerning this LOA should be directed to the Walmart associate identified below or a member of Store Management.

Best regards,

*Kyle F Hayes*

\_\_\_\_\_  
Kyle F Hayes  
Walmart Technical Project Manager

Supplier's Vendor #: \_\_\_\_\_

\_\_\_\_\_  
Technician Signature

\_\_\_\_\_  
Printed Name & Title

**Project Name: ACC Project**

Signature: \_\_\_\_\_

[A member of the Site Management team signs here once the project has been completed]

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Store #: \_\_\_\_\_

Date: \_\_\_\_\_



March 20, 2020

This letter serves to confirm that \_\_\_\_\_ is a Telaid employee or service partner who is, or whose company is, providing essential services to our clients' stores, clubs, distribution centers, fulfillment centers, pharmacies, call centers, data centers, construction and/or other support facilities in the area.

Our clients are engaged in providing essential services to customers, including food, prescriptions, and medical care. Even with the recent restrictions on work and travel outside of the home, our clients' stores, DCs and essential offices remain open during the COVID-19 outbreak to provide essential services and products to our communities.

The Telaid employee/vendor presenting this letter is providing services to these client locations that supports this effort. Their work is essential in supporting our community and providing essential goods and services during a state of emergency.

Thank you for your understanding.

Telaid Industries, Inc.

## Updates to Walmart Health Screening Process for COVID-19

As you are aware, Walmart has been screening our associates and select vendor employees who have a greater likelihood of working in close proximity with our associates as defined by the CDC (within 6 feet for 15 minutes or more).

At this time, your employees are not required to undergo health screening upon entrance to our facilities. That said, we still expect that you are instructing your employees to not report for work if any of the following are true:

- They have the following symptoms – not due to any other cause diagnosed by a healthcare provider – in the past 10 days: Fever or chills; dry cough or difficulty breathing; nausea or vomiting; diarrhea; muscle aches; fatigue; headache; sore throat; new loss of taste or smell; congestion or runny nose.
- They have used medication to reduce a fever in the last 72 hours.
- They have a fever of 100° or above.
- They have received their FIRST positive test or COVID-19 diagnosis in the last 10 days.
- They are living with someone who has received his/her FIRST positive test or COVID-19 diagnosis in the last 10 days

In addition, starting Wednesday, July 15, all vendors who service our stores will be required to wear a face covering when entering the facility, regardless of whether or not they are required to go through the health screening process. We are asking that you pursue all avenues to ensure your employees wear face coverings in our facilities. If the vendor employee refuses to wear a face-covering, they will be asked by a member of management to leave the store and to contact their supervisor.

Thank you in advance for your compliance, and supporting our efforts to keep our associates and customers safe.