

Policy: **SQUASH SA HONOURS AND AWARDS POLICY – SSA020**

Policy Title:	Squash SA Honours and Awards Policy – SSA020
Policy Coverage:	Affiliated Members, Players, Staff, Volunteers, Visitors
Author:	Squash SA
Author Title:	CEO
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Updates to Policy:

Reviewed:	Nature of Amendment	Update Author(s):
17/8/16	Addition of new awards – Service Award and Player Honour Roll	CEO

1. Purpose

The purpose of this policy is to define a way in which the Squash community can publicly recognise those in our sport who have made a notable and significant contribution, either within South Australia, Nationally or Internationally.

2. Scope

The following Awards are covered by this policy:

- Squash SA Honorary Life Membership
- Squash SA Hall of Fame
- Squash and Racquetball Service Award
- Player Honour Roll

3. Squash SA Honorary Life Membership

The aim of awarding Honorary Life Memberships is so that Squash SA can publicly acknowledge the direct contribution someone has made to Squash SA over an extended period of time. The public announcement and official presentation of awards will be made periodically at the Annual General Meeting.

3.1 Eligibility

Persons are eligible for consideration for life membership if they have:

- a. made a significant contribution to Squash SA over a period of not less than ten years; or
- b. made a significant contribution to the game of Squash in South Australia over a period of not less than ten years; and
- c. served Squash SA in a direct capacity (eg. office bearer, delegate, employee, selector, coach, referee, manager). Note employees will only be considered not less than 12 months after the cessation of employment with Squash SA.

3.2 Nominations

Ordinary Members may nominate eligible persons for Honorary Life Membership to the Board of Squash SA. The Board will make the recommendations for Honorary Life Membership to the Squash SA General Meeting. Nominations for Board consideration must be received in writing and addressed In Confidence to Squash SA General Manager.

3.3 Election

The nominee shall be elected to the position of Life Member by a simple majority of those present and eligible to vote at a General Meeting in accordance with Clause 7.1 of the current Squash Rackets Association of South Australia Constitution.

3.4 Presentation

Any person so elected shall become a Life Member of the Association with effect at the close of the General Meeting at which they were elected.

3.5 Membership Fees

Honorary Life Members are exempt from the payment of membership fees.

3.6 Record Keeping

The Squash SA General Manager is to maintain a register of Honorary Life Members. This is to include past and present members. The current Honorary Life Members are to be recorded in the Squash SA annual report. Detail of Honorary life Members can be found on the Squash SA file, “Honorary Life Members”, which is held and maintained by the Squash SA Administration Officer.

4. Squash SA Hall of Fame

To assist the preservation of Australia Squash history and to publicly recognise the outstanding sporting achievements of squash athletes who have achieved the highest levels in the sport, Squash SA has established a Hall of Fame. Only individual athletes will be inducted into the Squash SA Hall of Fame.

4.1 Eligibility

Membership to the Squash SA Hall of Fame is limited exclusively to the top echelon of athletes. To be elected the athlete must have achieved excellence at the highest level in squash and have achieved significant results that place the athlete in the highest standing among other South Australian Squash elite athletes.

4.2 Nominations

Nominations for the Squash SA Hall of Fame are to be submitted to the Squash SA General Manager by the first Friday in December each year. Anyone involved in South Australian Squash can nominate a candidate. The nomination must be submitted on the form at Appendix A of this Policy. Forms are also available on the Squash SA website.

4.3 Election

The Squash SA General Manager is to forward the nominations to the Squash SA Board for consideration. Squash SA will hold a list of nominees and the Board of Squash SA will prioritise the nominees for induction each year.

4.4 Presentation

The public announcement and official presentation of selection to the Squash SA Hall of Fame will be made at the Supporters of Squash and Racquetball Dinner. The award will take the form of a framed certificate provided by Squash SA. The Hall of Fame inductees will be recorded in the History section of the Squash SA annual report and on the honour board at Squash SA.

4.5 Record Keeping

Detail of the inductees to the Squash SA Hall of Fame can be found on the Squash SA file, “Squash SA Hall of Fame”, which is held and maintained by the Administration Officer.

5. Squash and Racquetball Service Award

This Award recognises the long term commitment of players, coaches, officials, volunteers or administrators who have made significant contributions to their local squash and/or racquetball community at a grassroots level.

5.1 Eligibility

Players, coaches, officials, volunteers or administrators who have made a significant contribution through service to their local squash and/or racquetball community for a period of not less than ten (10) year.

5.2 Nominations

Nominations can be made by affiliated Clubs and must be submitted on the Nomination Form found at Appendix B. Nominations must be endorsed by the Club Committee. Forms are also available on the Squash SA website.

5.3 Election

Nominations will be assessed by SRASA Board based on the length of service to sport, the details of service and the impact of this on the Club concerned in terms of participation, member satisfaction and/or Club culture.

5.4 Presentation

Awards will be presented periodically at the SRASA AGM.

5.5 Record Keeping

A register of nominations and recipients of awards will be kept on file by Squash SA Administration. A list of recipients will be available on the Squash SA website.

6. Player Honour Roll

This award recognises Squash and Racquetball Players who have achieved at the State and National level.

6.1 Eligibility

Nominations will be assessed by SRASA Board based on player highlights including:

- consecutive playing years of more than twenty five (25) years in South Australia
- player achievements at a State and National level
- representative of Club or State
- player sportsmanship

6.2 Nominations

Nominations can be made by affiliated Clubs and must be submitted on the Nomination Form found at Appendix C. Forms are also available on the Squash SA website. Nominations must be endorsed by the Club Committee.

6.3 Election

Nominations will be assessed by SRASA Board.

6.4 Presentation

Awards will be presented periodically at the SRASA AGM.

6.5 Record Keeping

A register of nominations and recipients of awards will be kept on file by Squash SA Administration. A list of recipients will be available on the Squash SA website.

7. General

The preparation and conduct of squash clubs, competitions and tournaments in South Australia requires the support and effort of many dedicated paid and volunteer personnel.

Each year the Board of Squash SA will acknowledge and recognise personnel from the South Australian Squash community for their contribution to Squash by way of one of the following:

- Squash SA Volunteer / Supporter Dinner
- SRASA Annual General Meeting
- Nomination to recognition campaigns and independent award programs (i.e Sport SA, Office for Recreation and Sport, Office for Volunteers)

Highest Ranking	<i>Type</i>	<i>Ranking</i>	<i>Date Achieved</i>
	Australian Ranking		
	World Ranking		
	State Ranking		
Inductee in any other Hall of Fame <i>(please include date of induction)</i>			
Other recognition for sport <i>e.g. Australian Award</i>			
Impact of Nominee's achievements on Squash			
Nominated by	Name and Position:		
	Contact Email and/or Phone:		
	Signed:	Date ____/____/____	

SQUASH AND RACQUETBALL SERVICE AWARD NOMINATION FORM

If space is insufficient, please attach a separate sheet

Organisations and individuals cannot nominate themselves, nominations must be endorsed by the Club Committee.

Name of Nominee		
Club		
Details of Service to your Club <i>Please include timeframes, role(s) undertaken</i>		
What impact has the contribution made to your Club?		
Is the nominee currently involved with your Club? If so, in what way?		
Any other reasons that make the nominee worthy		
Nominated by	Name:	Position:
	Email:	Phone:
Committee Endorsement	Name:	
	Signed:	Date ____/____/____

NOMINATION FORM - SQUASH & RACQUETBALL PLAYER HONOUR ROLL

If space is insufficient, please attach a separate sheet

Individuals cannot nominate themselves, nominations must be endorsed by the Club Committee.

Name of Nominee			
Details of playing history	<i>Club</i>	<i>Timeframe</i>	<i>Level/Division</i>
What has been some of the nominee's greatest achievements?			
Please list any positions the nominee has held within the Club or Squash SA?			
Any other reasons that make the nominee worthy <i>e.g. sportsmanship, attitude, dedication</i>			
Nominated by	Name and Position:		
	Contact Email and/or Phone:		
Committee Endorsement by (Insert Club Name): _____	Name:		
	Signed:	Date ____/____/____	