

TASMANIAN SQUASH RACKETS ASSOCIATION INC

**Minutes of Committee Meeting held on
Saturday 15 December 2012 Time: 9:30am
Meeting held at Eastside Squash Centre**

1. PRESENT

Chris Doig, Cheryl Unsworth, Michael Brown, Kent Harbutt (in person); Greg Ward, Nathan Ward, Julie Smith-Kingston(via skype), Mark Noonan (via phone).

2. APOLOGIES

None.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

It was moved Michael Brown, seconded Julie Smith-Kingston "that the minutes of the previous meeting held on Saturday 17 November 2012 be confirmed".

All in favour. **CARRIED.**

4. BUSINESS ARISING FROM THE MINUTES

Business arising covered in General Business.

5. CORRESPONDENCE – INWARDS AND OUTWARDS

A list of emails and correspondence received up until 9 December 2012 was circulated prior to the meeting. It was moved Greg Ward, seconded Kent Harbutt "that the correspondence list be received."

All in favour. **CARRIED**

6. TREASURER'S REPORT

The Treasurer's report was circulated prior to the meeting. It was moved Greg Ward, seconded Mark Noonan "that the Treasurer's Report be received".

All in favour. **CARRIED.**

Michael Brown questioned the outstanding invoice for Ulverstone affiliation. Chris Doig advised that he had spoken to Merv Stone who hoped to have it sorted before Christmas. Chris also advised that Squash Tasmania had received a grant for \$18,000. Michael advised that of the Squash Tasmania account balance (\$8,283.57 inc GST) approx \$4,600 (inc GST) is for the Performance Pathway.

7. GENERAL BUSINESS

7.1 Awards & Dinner 2012

A report had been submitted by Paul Tuffin in relation to the Squash Tasmania dinner. Chris Doig has asked Kent Harbutt to report and make recommendations in relation to future dinners. The matter will be discussed at the next meeting of the Committee.

7.2 Matrix

Kent Harbutt said matrix costs were discussed at the recent President's Council meeting. A set fee of \$5.00 per player per annum for IT has been decided upon. Kent said that the matrix is being

developed all the time with obvious benefits. Affiliation fees for 2013 will be set under the current formula plus CPI and the Squash Australia AGM will ratify the cost structure for 2014. The current matrix account has been queried by Michael Brown with Squash Australia.

7.3 Affiliation Fees

There was much discussion concerning the need to increase affiliation fees and the budget. The Treasurer, Michael Brown had circulated a report with options for increases to cover specific items in the development plan, ie Development Manager, Junior Programs, Referees, Matrix and Governance (includes attending Squash Australia AGM, affiliation, insurance etc), The Tasmanian Open was also discussed. Matrix costs will increase, especially with the Squash Australia set IT fee of \$5.00 per player. Greg Ward asked why we pay for non-members using matrix and both Chris and Michael said we have an inclusive approach. Chris said that Tasmania will be a trial for the new on-line registration system. Those not affiliated will not see their name in matrix. There was discussion about the Performance Pathway budget and the Squash Australia refereeing policy.

It was moved Chris Doig, seconded Michael Brown “that affiliation fees for 2013 be set at \$50 for senior players and \$30 for juniors.” The increase would be advised to clubs and ratified at the AGM on Sunday 27 January 2013.

All in favour. **CARRIED**

7.4 Member Protection Policy – discussion deferred.

7.5 Newsletter

This item was listed following receipt of the Squash South Australia e-newsletter. Greg Ward asked what we can do to improve information dissemination. Chris Doig has done a newsletter through the year. Frequency of the newsletter was discussed by the committee. Greg said once a month would be good but Chris suggested that the newsletter be circulated following squash meetings which are usually every two months. Michael Brown talked about the Masters’ newsletter. Chris suggested that we target someone to be the editor. They would be responsible for gathering information from clubs, coaches, committee etc. Greg said he was happy to help with the technical side and Michael said that the new website provides the opportunity to subscribe to an e-newsletter. Chris said Squash SA are happy to exchange ideas. Greg Ward and Michael Brown to establish a working group and report back to the committee.

7.6 Performance Pathway

Mark Hudson provided a report to Chris Doig. The Head Coaching position is to be added to Performance Pathway documents. There is a budget involved for the Performance Pathway and this needs to be incorporated into the Squash Tasmania budget. Mark Hudson is to forward the report to Cheryl for circulation.

7.7 Annual General Meeting

The date for the Annual General Meeting was set for Sunday 27 January 2013, 11am at Eastside Squash Centre, during the one day tournament. Clubs to be advised and AGM advertised on the website and facebook.

7.8 Website

Michael Brown spoke about the Squash Tasmania website now being incorporated into the Squash Australia website. Ryan Wiegand has set up 2012 documents on the website. Michael will re-point our present site to the Squash Australia site after minutes of this meeting are visible and Ryan has returned from leave early in January.

7.9 Facebook Page – discussion deferred.

8. OTHER BUSINESS

8.1 President's Council Report

Kent Harbutt forwarded a report to the Committee following the recent President's Council meeting which he attended. It was moved Cheryl Unsworth, seconded Michael Brown "that the report be received."

All in favour. **CARRIED**

Kent said his report was self-explanatory but mentioned a couple of items. A budget of \$100,000 has been provided to roll out Oz Squash in Australia. 35 schools have signed up, with one from Tasmania (Spreyton). John Lee wants to promote interstate teams' concept and funding is available for it already. Steve Bowen presented a paper relating to Australia's recent poor performances at an international level. Kent also mentioned the Australian Open.

9. CLOSE OF MEETING

The meeting closed at 10:50am as both Kent Harbutt and Michael Brown had to leave. The next meeting is to be held on Saturday 19 January 2013, 9:30am at Eastside or via skype. Reports to be prepared with recommendations for ease of decisions.

Cheryl Unsworth
Secretary
unswdc@bigpond.net.au
15/12/2012

TO BE CONFIRMED
19/1/2013

Bank Reconciliation Report

Squash Tasmania

13-Dec-2012

From : 16-Nov-2012 To : 13-Dec-2012

Date	Description	Debit	Credit	Balance
16-Nov-2012	Opening Balance			17,641.40
	<i>Credits to Account</i>			
21-Nov-2012	Wynyard registration 2012		567.00	
1-Dec-2012	Interest Dec 12		3.91	
5-Dec-2012	Squash Tas 2012 dinner		60.00	
5-Dec-2012	Devonport registration 2012		175.00	
11-Dec-2012	Squash Aus Dunlop 2012		474.56	
12-Dec-2012	Longford registration 2012		72.00	
12-Dec-2012	Scottsdale registration 2012		72.00	
12-Dec-2012	Penguin registration 2012		192.00	
12-Dec-2012	Eastside registration 2012		<u>1,685.00</u>	
	<i>Total</i>		3,301.47	20,942.87
	<i>Debits to Account</i>			
19-Nov-2012	993684, Tas Squash Academy, development programs	12,650.00		
1-Dec-2012	Bank fee Dec 12		<u>9.30</u>	
	<i>Total</i>	<u>12,659.30</u>		<u>8,283.57</u>
	<i>Unpresented Cheques - None</i>			
	<i>Total</i>	<u>0.00</u>		<u>8,283.57</u>
	<i>Outstanding Supplier Invoices - None</i>			
	<i>Total</i>	<u>0.00</u>		<u>8,283.57</u>
	<i>All Outstanding Sales Invoices</i>			
24-Aug-2012	999; Ulverstone; Ulverstone 2012 ***	<u>880.00</u>		
	<i>Total</i>	<u>880.00</u>		<u>9,163.57</u>

Report by Kent Harbutt for State Meeting on Saturday 15th December, 2012

Subject: Squash Australia President's Council

Convened on the 1 December, 2012 at the Holiday Inn, Melbourne Airport

All States represented along with SA Board members John Lees (President), Carol Kawaljenko, Ollie Lind, Steven Bowen, Marcus Smith and Gary O'Donnell (CEO SA).

John Lee welcomed all attending and spoke briefly on the forthcoming changes to national funding. He attended a seminar conducted by the Sports Commission promoted under the slogan the 'Winning Edge'. It was acknowledged that monies in the past have been wasted by many sporting organizations with no accountability. The Commission is introducing systems to ascertain that funding is not wasted and John remarked that the policies within Squash Australia will meet with the Commission's requirements and that our sport may benefit into the future because of this.

A number of reports were delivered as follow ups from the July meeting.

A) Facilities Working Group

Gary Hampson spoke for the Group. He took a Tennis Australia report and has refined it to a Squash Model. The future of squash will be fashioned around 'Development Centres' that provide training at all levels, capable of staging Championships with a good social network. The Group is building a census of all courts Australia wide at the moment so any details of your State's facilities - please on forward information.

We must stop the shrinkage and there are now technologies that can assist to revive old courts. The web link court finder will identify a list of refurbished facilities.

B) Squash Matrix Activation C) On Subscription Member Trials

Marcus Smith presented a live demonstration of how to navigate through the Matrix and highlighted some of the future benefits that can be achieved. The software runs on a SQL database which is compatible with many other programs and can be expanded to take on many other tasks that could be helpful in the collection of information.

It was agreed by the meeting that the smaller States such as ACT and Tasmania would be the best to establish the introduction of the subscriptions initially. Current trials have been operating with a couple of clubs in the Sydney area.

D) Strategic Plan Amendments

Gary O'Donnell remarked that the Strategic Plan is found on the Squash Australia website. There were 2 new policies added, requirements necessary to fulfill our obligations with the Sports Commission.

1) Member Protection Policy: Changes to regulate such things as bullying. It is suggested we create our own template; simply adopt the SA as our own. Grant applications in the future will require this.

2) New policies on Match Fixing also found on the SA website

Gary also spoke about due diligence by the States to provide information in a timely manner. SA is held up by all States in regard to reporting. A spreadsheet was prepared and distributed that identified that we all need to focus on this reporting aspect.

Website addresses - are they protected. Do you have ownership of your State website...unsure about Tasmania. There were many examples of Squash trading names taken by outside interests; all States need to review this matter.

Australian Open

Discussion about the 2012 Open and comments made by Gary O'Donnell are referred in the attached copy. The call was made that we reconsider convening the 2013 event in Canberra. All members have been invited to propose other suggestions requiring feedback by the end of January 2013. It is intended to run the event in Canberra for any that enquire but we need at the same time to look at other locations.

State and Territory Representative Team conduct and protocols.

Carol Kawaljenko spoke about the AJC in Hobart and the removal of 5 players from a State Team. The question was asked, how are Team Managers appointed? What are your manager's expected list of duties? It was discussed and agreed that all States should be providing uniform information. Carol will create a document (in collaboration with all States) that can be adopted Australia wide which outlines duties, rules, team member etiquette for any State elected team members when representing at a National Championship. Clothing issues, uniform protocols were also discussed.

Late submissions

A National Squash League paper was presented to the meeting by John Lee to be read and discussed for future feedback

Steven Bowen also presented a paper requiring a review of the Elite Squash Coaching & Development program, the main gist of which highlights concern about Australia's poor performance at an International level in recent times.

(Copies of these documents can be distributed if required.)

Kent Harbutt
Vice-President.