

PERRIS UNION HIGH SCHOOL DISTRICT

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Board Approved: June 19, 2013  
Salary Schedule: #102

Perris Union High School District provides equal opportunity in employment without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, sexual orientation, marital status, age and gender in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and Perris Union High School District policy. A physical examination and drug screen may be required of all finalists before employment.

**JOB TITLE: TEACHER ON SPECIAL ASSIGNMENT – BEHAVIOR INTERVENTION SPECIALIST**

**JOB PURPOSE STATEMENT:** Under the direction of the Site Principal, attends site specific, district and out-of district meetings and trainings as directed by the Principal and/or Assistant Principal. Assist classroom teachers with classroom routines, classroom management, discipline, and student engagement to increase student success.

**JOB FUNCTIONS:**

- Responsible for student control and disciplinary matters
- Assist with counseling students on behavior, academic, and attendance issues
- Provide support to parents on behavior, academic, and attendance issues
- Attend IEP and SST meetings as appropriate
- Work with parents and community members to increase their participation on campus, including SART and SARB meetings
- Coordinate and provide staff development as related to the Strategic Plan for student achievement
- Design, plan, and implement parent education/involvement programs and activities
- Participate in the required parent councils (SSC, ELAC, etc.)
- Interact with students, parents, and staff in a sensitive and timely manner
- Support a positive and productive school climate for students, staff, parents and community members
- Coordinate the site's attendance intervention and incentive program in collaboration with Student and Community Support and site's attendance office
- Demonstrate skills in decision-making, problem solving, and conflict management

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SPECIALIST**

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- Establishes and maintains effective working relationships with staff, students, parents, and community members.
- Establishes and maintains effective communication with students, parents, staff and the public
- Demonstrates strong interpersonal skills
- Performs other related duties as assigned or needed

**PHYSICAL ABILITIES:**

- Visual ability to read handwritten or typed documents, and the display screen of various office equipment and machines
- Able to conduct verbal conversation, write, and read in English
- Able to hear normal range verbal conversation (approximately 60 decibels)
- Able to sit (for sustained period of time), stand, stoop, kneel, bend, lift (25 pounds), carry (25 pounds), and walk
- Able to operate office machines and equipment in a safe and effective manner

**JOB QUALIFICATIONS:**

**Education Required:**

- Master's Degree from an accredited institution of higher learning, preferably in secondary curriculum or administration or a closely related field

**Experience Required:**

- Three years of successful teaching experience

**Credential and Licenses:**

- Valid California General Administration, Standard Administration, or Administrative Services credential
- California Teaching Credential
- Valid Driver's License

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- Maintain possession of such licenses during the course of employment
- Criminal Justice Fingerprint Clearance

**EMPLOYMENT STATUES:**

- Certificated position