

# **MINUTES OF AN ANNUAL GENERAL MEETING**

## **SQUASH AUSTRALIA**

### **HELD AT THE HOLIDAY INN, BRISBANE**

**SATURDAY 27 MARCH 2004**

<b>Present:</b>	John Holland	President
	Sandie Davis	Vice President (Female)
	Richard Best	Vice President (Male)
	Steve Derbyshire	Director
	Carol Kawaljenko	Director
	Mike Cornish	NCC
	Richard Colbran	NSW
	Geoff Davenport	NCC
	Barbara De Bruine	NCC
	Chris Doig	TAS
	Roger Flynn	NCC
	Ross Jones	ACT
	Ian Kent	VIC
	Clive Naylor	NT
	Kaye Reeves	NCC
	Ray Smith	WA
	Richard Tisher	SA
	Paul Vear	VIC
	Norman Fry	CEO
	Gordon Dexter	MLO
	Geoff Hunt	HP Manager
	Greg Hutchings	NCM
	John Small	NRD
	Jacqueline Souwer	FAO
	Larissa Williams	AA
	Jeff Wollstein	NCD

### **ITEM ONE: OPENING BY THE CHAIRMAN**

1. The Chairman opened the meeting at 10.25am and welcomed all attendees.

### **ITEM TWO: APOLOGIES**

2. The following apologies were received:

Chris Dittmar	Patron
Heather McKay	Life Member
Col Clapper	Life Member
Kim Schramm	Q Squash

### **ITEM THREE: PREVIOUS MINUTES**

3. The previous minutes were read and confirmed

Moved	Richard Tisher
Seconded	Ross Jones
	Carried

### **ITEM FOUR: MATTERS ARISING FROM THE PREVIOUS MINUTES**

4. There were no matters arising from the previous minutes.

### **ITEM FIVE: NOTICES OF MOTION**

5. The President spoke to a notice of motion raised by Kim Schramm of Q Squash.

6. The motion presented was “ National selectors to be appointed for a period of two years at a time. The selector’s first year is to be in the off year of the gender of the junior national team for which they have the selection responsibility”.

7. The personnel appointed as selectors for the Women’s Selection Committee in 2004 would serve for two years, until the 2006 AGM. The personnel appointed as selectors for The Men’s Selection Committee in 2004 would only serve until the 2005 AGM.

Moved	Steve Derbyshire
Seconded	Richard Colbran
	Carried

### **ITEM SIX: PRESIDENT’S REPORT**

8. The President gave his Annual Report (Full version in the 2003 written Annual Report given to all attendees). The President’s report emphasised the positive year for both Squash Australia and Squash in Australia. He thanked the CEO and the Squash Australia staff for their efforts throughout the year.

9. The President briefed the meeting on the Commonwealth Games planning, the establishment of the women’s committee, and the success of the Australian Closed Championships. He acknowledged the great effort by the two 2003 Australian representative teams and their successes at the respective World Championships.

10. He noted the current status and effort of Byron Davis the new AIS coach, the top Australian athletes, and the Squash Australia contractors. He concluded his report expressing thanks to the members of the 2003 Board.

11. It was moved that the President’s Report be accepted.

Moved	Richard Colbran
Seconded	Chris Doig
	Carried

## **ITEM SEVEN: FINANCIAL REPORT**

12. Members had been sent the Financials and Audit Report 28 days prior to the meeting.

13. The CEO reminded the meeting that an auditor had not been approved at the 2003 AGM. Members had left the decision of the auditor up to the 2003 Board to confirm. It was found in 2003 that the auditor being used did not have the authority to sign off on a company audit so a qualified auditor was appointed and used. The auditor approved by the Board to conduct the 2003 Audit was Mr Bevan Schafferius, CNS Partners. This was accepted and confirmed by the meeting.

14. The CEO reiterated to members that the majority of the profit shown in the audit report was earmarked for specific tasks and in fact had been spent in the early part of 2004 (an explanation was given by the CEO detailing the budget items concerned). It was moved that the financial report be accepted.

Moved	Richard Colbran
Seconded	Carol Kawaljenko
	Carried

## **ITEM EIGHT: ELECTION OF OFFICERS**

15. Squash Australia had called for nominations for the following Board appointments:

- a. President;
- b. Vice President (Female); and
- c. Director (one position).

16. The nominations received at the closing date were:

- |    |                         |   |
|----|-------------------------|---|
| a. | President               | Mr John Holland   |
| b. | Vice President (Female) | Ms Sandie Davis   |
| c. | Director                | Mr Steve Derbyshire<br>Ms Sandie Davis (withdrawn at meeting) |

17. The following officers were elected unopposed:

- |    |                         |                     |
|----|-------------------------|---------------------|
| a. | President               | Mr John Holland     |
| b. | Vice President (Female) | Ms Sandie Davis     |
| c. | Director                | Mr Steve Derbyshire |

## **ITEM NINE: ELECTION OF SELECTION COMMITTEES**

18. **Selection Committees (Men and Women).** Nominations – (Men’s – three nominations) Mr Byron Davis, Mr Roger Flynn, Mr Dean Landy. (Women’s – three nominations) Ms Dawn Moggach, Mr Kim Schramm, Ms Kaye Reeves.

19. The following people were confirmed unopposed to selection committees:

a. Women’s Selection Committee (for two years)

Ms Dawn Moggach  
Ms Kaye Reeves  
Mr Kim Schramm

b. Men’s Selection Committee (for one year)

Mr Byron Davis  
Mr Roger Flynn  
Mr Dean Landy

## **ITEM TEN: CONFIRMATION OF AFFILIATION FEES**

20. The CEO advised the meeting that all members had signed the Memorandum of Understanding regarding the Affiliation Fees for 2004. It was moved to confirm the figures set out in the Memorandum.

Moved	Richard Colbran
Seconded	Ray Smith
	Carried

## **ITEM ELEVEN: CONFIRMATION OF AUDITOR**

21. The 2003 auditor had confirmed that he was available to conduct the 2004 audit. The meeting confirmed Mr Bevan Schafferius, CNS Partners, 25 Samford Road, Alderly QLD 4051 as the 2004 auditor.

Moved	Steve Derbyshire
Seconded	Richard Tisher
	Carried

## **ITEM TWELVE: CONFIRMATION OF PATRON**

22. The President briefed the meeting that Mr Chris Dittmar had agreed to continue in the role of Patron for 2004, meeting accepted. The meeting discussed the requirement to investigate a replacement for Mr Dittmar in the future. Board to review the terms of reference and selection criteria for a future Patron.

Moved	Ian Kent
Seconded	Richard Tisher
	Carried

## ITEM ELEVEN: DIRECTORS/MANAGERS REPORTS

23. The President directed members attention to the Directors/Managers reports detailed in the 2003 Annual report and invited AGM attendees to raise any questions they had.

24. **National Competition Manager.** Mr Hutchings noted that he and other Directors/Managers were very happy with the method of operation now being used by Squash Australia in the conduct of its operation, and thanked the CEO and his staff. Mr Chris Doig (TAS) briefed the meeting regarding a concern Tasmania had with conducting the AJC (to be discussed separately during the National Matters Workshop). Mr Richard Colbran (NSW) raised the issue of tournament software and integrated programs (to be discussed during the National Matters Workshop – IT Committee).

25. **National Refereeing Director.** No questions. Mr John Small added the following items, which had arisen since December 2003 to his 2003 Annual Refereeing Report.

- a. Squash Australia had secured a refereeing scholarship through the ASC. \$16,000 had been received. The scholarship had been awarded to Mr Damien Green (VIC).
- b. Squash Australia had made a submission to have 32 Officials (10 from other countries). Training will provide Australia with four additional international referees.

26. **National Coaching Director.** No questions. No additional points.

27. **High Performance Manager.** No questions. Mr Geoff Hunt briefed the meeting on the following aspects, which were additional to his annual report:

- a. **Coach Panel.** The High Performance Committee and the National Coaching Committee were both in process of preparing submissions for the CEO regarding the introduction of a national coaches panel.
  - b. **Elite Coach Program.** The program had been successfully conducted in 2003 and would continue in 2004.
  - c. **National Talent Squads.** 2004 Camps for all squads had been successfully conducted in January.
  - d. **QAS Proposal.** As a result of the Squash Australia high performance plan presentation the ASC had indicated its desire for Squash Australia to try and have squash programs developed in every state government sports academy or institute. A proposal is currently being prepared for submission by Q Squash in liaison with Squash Australia for the QAS. The long term aim is to do this in every state.
28. **Media Liaison Officer.** Mr Gordon Dexter gave a brief synopsis on the current state of media exposure for squash across Australia. Discussed the media monitors and the value. Last month of monitor clippings was presented for delegates to peruse. Squash Australia to forward selection to all members.

## **ITEM TWELVE: OTHER BUSINESS**

### **Board Portfolios**

29. Ms Kaye Reeves raised the subject of Board portfolios. The President noted that the type and distribution of portfolios would be discussed by the Board at its meeting that followed the AGM. No further discussion at the AGM.

### **Squash Australia Staff**

30. Mr Paul Vear noted the extremely good work that the CEO and his staff had achieved during the past year and requested that it be formally recorded. This was endorsed by the President and the meeting.

## **ITEM THIRTEEN: MEETING CLOSURE**

31. The President declared the meeting closed at 11.20am.

John Holland  
Chairman

Norman Fry  
CEO