



Network Engineering
Technologies
3140 Deming Way
Middleton, WI 53562
www.nettechnology.com

Vendor: 60426
Purchase Order: 665204-1335208-1211
Work Order: 1335208
Service ETA: 12/16/2021 6:00 AM
*Purchase Order MUST appear on all invoices and
emailed to apinbox@nettechnology.com or invoice
will be
rejected, Invoice must match this Purchase Order
Receipt.

Site Location Information

Customer: Costco, Inc.
Site Number: 1211
Location: Lower Macungie
Warehouse
791 North Krocks Road
Allentown, PA 18106
(484) 273-7056
Site Contact: Manager

Technician Information

Technician Name:
Technician Phone:
Techs Manager:

Manager Phone: 4058021262

***** MUST CALL UPON ARRIVAL AND BEFORE SITE
DEPARTURE *****

NET Please Call: 608-827-2282 *Your call will be handled in the
Contact order received* The following Login information is needed:
Info: your name, Company Name, work order#, callback
number(mobile#)

Scheduling

1 billable technician required Arrival Time: 12/16/2021 6:00 AM

Scope of Work

DIA Circuit Cabling
Confirmed with:
Manager on Duty for ETA: TBD
Lift: Warehouse
Techs: 1 Data Tech
Materials: White cat6 non-plenum, level 2 cable tester, toner, green cat6 jacks, mod tips, blanks,
surface-mount boxes, (2) 10ft yellow cat6 patch cords, labeler.

PPE requirement: Use of Face Masks or Cloth Face Covers

Logging in, out, reporting delays/issues: 608-827-2282. No work outside SOW without approval
from office.

Photos: Before and After Network Racks/IDF, Work Areas, Jack/Circuit Labeling, Signed Work
Order

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- Run one white cat-6 cable from MPOE to EDP
- Leave (2) yellow 10ft patch cables coiled on both ends
- On the EDP side, terminate the cable to open patch panel port and label the cable DIA
- On the MPOE side, terminate the cable to a biscuit. Label the biscuit with the EDP patch panel and port (ex: EDP3.12) and also label both the patch cable and the biscuit "MPOE TO EDP DIA"
- Send photos of all labels to DSS.

Send all documents/photos to dss@nettechnology.com. Use work order in brackets for Subject.
Example: [765432]

Signed work order must be received before leaving. Fax to 888-548-0576 if necessary.

Jack/Faceplate Labeling Standard:

- Top should read "NET" followed by MM/YYYY of install. Example: NET 07/2015
- Each jack to be labeled with Room or IDF followed by panel number then port number.
Example: EDP 3.21

NOTE: Incomplete or failed visit must have NET Costco Team approval before leaving site.

Resolution

Customer - Managers Name (PRINT)

**Customer - Managers Name
(SIGN)**

Date Time

Technicians Name (PRINT)

Technicians Name (SIGN)

Date Time

**MANDATORY SIGN OFF OF TECHNICIAN AND CUSTOMER CONTACT
MANAGER**



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**Sign Off does not release tech from the job site. Any questions need to be directed to
NET Tech Support.**